

GOLF COURSE COMMITTEE – AGENDA



Meeting Information

Date & Time: Thursday, May 12th
7:00 PM

Location: Glendale Lakes Golf Club
Clubhouse

COMMITTEE MEMBERS

TRUSTEE PAT MARITATO-CHAIRMAN
TRUSTEE BILL SCHMIDT
ED LAMBKE
BOB HOFFMAN
DOUG FLINT-LIASON

Agenda Items

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1	Welcome/Communications	
2	Public Discussion	
3	Approval of Minutes from February 2nd 2022 meeting	
4	Monthly Management Reports Dec 2021 ~ April 2022	Disseminated at Meeting
5	2022 Golf Outing Bookings	
6	FY 2021-2022 Banquet Event Booking Summary FY 2022-2023 Banquet Event Bookings	Disseminated at Meeting
7	New Business <ul style="list-style-type: none">A. Update on RFP for Banquet OperationsB. Golf Cart Purchase FinalizedC. New Tee SignsD. 2022 Spring Fling ReviewE. 2022 Golf LeaguesF. 2022 Charity ClassicG. Regular Season Rates-after recover from aerification	
8	2022 Project/Purchase List	
9	Other Discussion Items	
10	Adjournment	

Other Notes & Information

Next meeting- **Thursday, December 1st at 7pm**

**Glendale Lakes Golf Club Committee Meeting Minutes
February 2, 2022 at Glendale Lakes Golf Club**

Meeting called to order at 7:05pm by Chairman Pat Maritato and it was noted that 3 of 4 Committee members were present,

Attendance: Mayor Chodri Kohkhar, Trustee Bill Schmidt, Mr. Ed Lambke, Mr. Doug Flint (Village Administrator) and Jennifer Ferrell.

Others present: Rosemary Russell (Notes/Minutes).

Welcome/Communications: None

Public Discussion: None

Approval of Minutes 1/12/2022: Mr. Ed Lambke motioned to approve the Minutes and Trustee Schmidt seconded. Chairman Maritato approved.

New Business:

- A. New Tee Signs:** Jennifer Ferrell passed out a prototype of what the new tee signs will look like. She indicated that this project could be done in-house. The stencils for the signs have already been ordered and it will require 3 sets of different types. She indicated that the \$5,000 budgeted for this project will be more than enough to cover the cost of the signs. Mr. Flint asked how large will the new signs be to which Ferrell stated 2X3. He then asked if it would be possible to leave the wood border off the prototype. He also indicated he would like the numbers on the signs branded into the sign. He believes this could be accomplished by purchasing a wood burning kit. He also stated that CNC Machine is an engraving company that would be able to put everything on the tee signs that we require. Chairman Maritato asked that one sign be made and presented to the Committee so they can decide if there need to be any changes.
- B. Golf Cart Purchase Comparison:** Jennifer Ferrell stated she is not confident in the numbers she has compiled to date, however, if we turn over the whole fleet next year the savings could be substantial. She indicated that more research needs to be done. Doug Flint stated that the EZ Go Gator that is being requested by Brian Trifilio should be added to this list. He also stated that purchasing 75 carts for 10 years could be a savings because of the newer lithium ion batteries which have a longer life span than the current acid based batteries. Trustee Schmidt compared this program to a new car lease. Chairman Maritato stated that leasing 77 carts would cost approximately \$60,000 over 5 years. Doug Flint believes we need to find out more information and would like to speak with the representative when Jennifer makes the next appointment with him. Jennifer then stated she believes for the cost it would be better to replace the whole fleet. But, we need to buy 77 carts so they are available to 144 golfers. Ed Lambke requested that Jennifer email the cost to him when she receives it.
- C. Qualifications for Banquet Facility RFP:** Mr. Flint stated that the Village has a model of what an RFP would look like but need the advice of the Village attorneys. Also, what would the qualifications be of a company taking over the Food & Beverage Department and, most importantly, what type of experience is required (10 to 15 years)? He also indicated that the company would need to have catering experience and that the liquor license would be sold to the RFP. Chairman Maritato stated that the company would need to be able to cook all types of foods, along with securing the liquor license and taking over all of the kitchen equipment. They would need to be able to host all the different types of parties that the golf course currently does, however, the facilities would still belong to the Village of Glendale Heights. Doug Flint then questioned how long would the contract be, to which Chairman Maritato stated 5 years with an option for a 5 year renewal. Also, Doug Flint questioned what type of monthly fees would be paid to the Village by the company and what percent comes back to the golf course when there is an outing held. Chairman Maritato stated that at the end of the month monies due to the golf course for liquor consumed during an outing would have to be paid. Lastly, Doug Flint stated he would like the new owner to agree to take on our current wait staff as employees. Chairman Maritato then asked Mr. Flint to have Darcie Garza draft a RFP and present to the Village attorneys. We will then be able to have the Committee review it and have for the 2/17/2022 Board Meeting. Chairman Maritato stated he would like to also have in the contract that the new vendor allow outside catering. Doug Flint suggested these

suggestions listed in the Minutes be emailed to the Committee, have the Committee agree to them and then vote. Also, we will need to define and/or negotiate monthly rent or have it be a percentage. He asked what is the value of this facility in a monthly rent? Chairman Maritato raised his concern about getting a renter to make the golf course work and that they would have to work with us in our events. Doug Flint stated specific items the Village should be concerned with when considering a renter: 1)experience, 2)bookings, 3) special events already held at the golf course. He indicated that the Village would still maintain the parking lot and anything else outside. Chairman Maritato also stated that the new renter would need to have a full time bartender and a cook on site everyday during golf season and asked Mr. Flint to have that added to the RFP. Ed Lambke then asked if the option to add slot machines in the bar is still available? He stated he is still in favor of adding them. Chairman Maritato then asked Mr. Flint to have Darcie Garza work up a draft of an RFP and email it to everyone on the Committee.

D. Future of Fish Fry, Easter/Mother's Day Brunch: Doug Flint stated he believes this is an item that the Board should weigh in on. Chairman Maritato stated he wants to stop all of these events. Mr. Flint stated that currently the golf course does not have the staff to run these events. Ed Lambke voted "no" for continuing these events and Chairman Maritato stated the Glendale Lakes Golf Club Committee votes "no".

Other Discussion Items: Chairman Maritato asked if there were any further discussion items from the Committee.

Adjournment: Without further discussion Chairman Maritato asked for an adjournment of the meeting. Trustee Schmidt motioned to adjourn and Ed Lambke seconded.

The meeting adjourned at 8:02pm. The next meeting will be held on May 12, 2022.