

**Glendale Lakes Golf Club Committee Meeting Minutes
May 12, 2022 at Glendale Lakes Golf Club**

Meeting called to order at 7:05pm by Chairman Pat Maritato and it was noted that 3 of 4 Committee members were present.

Attendance: Mayor Chodri Khokhar, Trustee Bill Schmidt, Mr. Ed Lambke, Mr. Doug Flint (Village Administrator) and Jennifer Ferrell.

Others present: Steve Stolesky, Brian Trifilio and Rosemary Russell (Notes/Minutes).

Welcome/Communications: None

Public Discussion: None

Approval of Minutes 2/2/2022: Trustee Bill Schmidt motioned to approve the Minutes and Mr. Ed Lambke seconded. Chairman Maritato approved.

Monthly Management Reports: Jennifer Ferrell gave a brief synopsis of the Monthly Management Reports beginning in December 2021 through April of 2022. She began by informing the Committee that prior to COVID-19 the golf rounds at Glendale Lakes were approximately 19,000. In 2020 we finished with 28,000 rounds and in 2021 with 25,000. In 2020 we produced our most rounds of golf in the last ten years. In the end of December we started the process of transitioning over to the new G1 software. The new software is free and in January/February the golf staff began learning the new system. Also in December new menus and pricing for 2022 were put into effect. These menus reflect the rapidly rising food costs and staff wages. In January of 2022 the Golf Course Committee held its first meeting of the year on January 12th. At this meeting the rates for 2022 were discussed and approved. Bunker renovations were also discussed. In February, the Golf Course Committee held a meeting on February 2nd with the express intent of discussing the idea of seeking an outside company to run the Food and Beverage Department entirely. It was decided that on February 17th this concept would be brought to the Village Board for a vote asking for the RFP. In March the Village Board approved a contract that would trade-in the entire fleet of 75 golf carts and purchase 77 new lithium battery powered carts that would be delivered in March 2023. Also, bunker renovations were begun on hole #7 and hole #17. Discussions also were had as it relates to the 2022 Glendale Lakes Charity Golf Classic held at the golf course. A small committee has been formed that will help obtain raffle prizes and donations for the event. This event raises money for local charities in Glendale Heights. Lastly, the new tee signs for the golf course were shown to the Committee. The month of April brought the Annual Spring Fling Golf Outing to the golf course. It was held on Saturday, April 23rd (with 142 golfers) and Sunday, April 24th (with 126 golfers). Also, on Friday, April 29th all RFP's to run the Food and Beverage Department were due. There were no bids received.

2022 Golf Outing Bookings: The list of 2022 Golf Outing Bookings was reviewed by the Committee. It was discussed there is some concern about outings held during the week due to staff shortages at the golf course.

Banquet Event Bookings: Jennifer Ferrell began by stating that pre-COVID the golf course hosted approximately 400 events a year. In 2021/2022 the golf course hosted 100 events and currently we are at 25% of our normal levels. This is due to several different circumstances: State of Illinois restrictions during of COVID-19, public hesitancy to host parties and, most importantly, staffing shortages in the Food & Beverage Department. It was decided by Chairman Maritato, Mr. Doug Flint and Jennifer Ferrell that salaries in these departments need to be raised in order to be competitive with other facilities. Mr. Flint stated he would take this recommendation to the Village Board at their next meeting on May 19th. Mayor Khokhar agreed with the findings and recommendations of Chairman Maritato, Mr. Flint and Ms. Ferrell. Chairman Maritato then raised his concerns about staffing of the bar during the week for our golfers. He suggested that perhaps someone from the Pro Shop should work in the bar on Mondays and Tuesdays in order to better service our customers. Currently, there is no staff on those days. It was decided this is an issue that needs to be further investigated to arrive at an amicable solution.

New Business:

- A. Update on RFP for Banquet Operations:** Mr. Doug Flint stated there will need to be further discussions on this topic since there were no bids submitted:
- B. Golf Cart Purchase Finalized:** Jennifer Ferrell stated the purchase of the new carts has been finalized and should be delivered in March of 2023.
- C. New Tee Signs:** The new tee signs are complete and ready to be installed on the golf course.
- D. 2022 Spring Fling Review:** The annual event was held on Saturday, April 23rd and Sunday, April 24th. We hosted 142 golfers on Saturday and 126 golfers on Sunday.
- E. 2022 Golf Leagues:** For the 2022 golf season we currently have leagues that play Monday through Thursday at the golf course.
- F. 2022 Charity Classic:** The Annual Glendale Lakes Golf Club Charity Classic will be held on Friday, June 17th, 2022. There are currently six different charities that will be receiving the proceeds from this event.
- G. Seasonal Rates after course aerification:** Jennifer Ferrell stated that full rates on the course will begin on Friday, May 27th, 2022.

2022 Project/Purchase List: Jennifer Ferrell presented to the Committee the FY2022/2023 Projects/Purchases List to the Committee. It is broken down into four different categories: Clubhouse, Food & Beverage, Repairs, and Golf Maintenance. Most of the items have already been allocated for in the new budget and others have not. Specifically, a new steamer for the Food & Beverage Department and a gator utility vehicle for Golf Maintenance. Both Ferrell and Flint agreed that a new steamer is a must as the current steamer is not working and it has met its life span. Replacement cost is approximately \$12,000.00.

Other Discussion Items: Chairman Maritato asked if there were any further discussion items from the Committee. Mayor Khokhar asked Jennifer Ferrell if she would supply him with the amount of parking spaces in the parking lot at the golf course (regular and handicap). She stated she would get those numbers and send them to him.

Adjournment: Without further discussion Chairman Maritato asked for an adjournment of the meeting. Mayor Khokhar motioned to adjourn and Mr. Ed Lambke seconded.

The meeting adjourned at 8:13pm. The next meeting will be held on December 1, 2022.