

VILLAGE OF GLENDALE HEIGHTS
Public Works Department

REQUEST FOR BIDS
CURRENT YEAR MAKE & MODEL PETERBILT 348 LIFT TRUCK
AND TRADE IN OF 2004 INTERNATIONAL 7400 LIFT TRUCK



***A PROUD & PROGRESSIVE
VILLAGE FOR ALL PEOPLE***

Responsible Officers:

Joe Jakubowski, Assistant Director of Public Works
Village of Glendale Heights
1615 Glen Ellyn Rd.
Glendale Heights, IL 60139
Tel: (630)260-6040

and

Holly B. Wood, Administrative Services Manager
hollybeth_wood@glendaleheights.org
630-909-5341

Due Date: Tuesday, January 23, 2018 11:00 a.m.

REQUEST FOR PROPOSAL

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VILLAGE OF GLENDALE HEIGHTS REQUEST FOR BIDS

The Village of Glendale Heights is soliciting bids/proposals from qualified firms possessing the necessary capability and expertise for the acquisition of a Current Year Make & Model Peterbilt 348 Lift Truck and trade in of 2004 7400 Lift Truck for the Village of Glendale Heights Public Works Department.

A bid/proposal guarantee in the form of a certified or cashier's check, or bid bond payable to the Village of Glendale Heights in an amount equal to five percent (5%) of the total proposal amount must accompany each proposal.

Firms interested in submitting proposals must comply with the requirements set forth in this Request for Bids/Proposals. To be considered, three (3) copies of your firm's bid must be received by **11:00 a.m.**, local time prevailing, on **Tuesday, January 23, 2018** and addressed to:

Holly B. Wood, Administrative Services Manager
Village of Glendale Heights
300 Civic Center Plaza
Glendale Heights, IL 60139

Firms are responsible for ensuring their bids are received by Administrative Services Department personnel prior to the submission deadline. Bids received after the submission deadline will not be accepted and returned unopened to the firm.

Hand carried bids may be delivered to the above address **ONLY** between the hours of 8:00 am and 4:30 pm, Mondays through Fridays, excluding holidays observed by the Village.

Vendors are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required address information appears on the outer wrapper or envelope used by such service. All late proposals that are received by the Village shall be returned unopened to the vendor submitting the proposal. Proposals that are in transit (U.S. Mail, Federal Express, etc.) at the aforementioned time and date shall not receive consideration and shall be returned unopened.

Village personnel will evaluate the proposals. During the evaluation process, the Village reserves the right, whenever it may serve the Village's best interest, to request additional information or clarifications from firms, or to allow for corrections of errors or omissions.

There is no express or implied obligation for the Village to reimburse responding firms for any expenses incurred in preparing proposals in response to this request. The Village reserves the right to reject any or all proposals submitted, to retain all proposals submitted, and to use any ideas in a proposal or interview regardless of whether the proposing firm is selected.

Submitting a bid/proposal to the Village indicates acceptance by the proposer of the conditions contained in this Bid/RFP document. Proposers are hereby notified that all information submitted as part of, or in support of, proposals will remain confidential until the date of award; thereafter the documents will be available for public inspection in compliance with Illinois State Statutes.

It is the responsibility of all vendors to thoroughly examine and be familiar with the specifications of this Bid/Request for Proposal. Failure of any vendor to fully examine this Bid/Request for Proposal shall in no way relieve any vendor of any obligations with respect to this Bid/Proposal or the resultant agreement. All proposals shall remain valid for 120 days from the due date.

1. Introduction and General Information

- 1.1. The Village of Glendale Heights is a municipal governmental agency governed by an elected Board of Trustees and is organized into nine operating departments. The Village has approximately 408 employees of which the Public Services Department consists of 45 employees.
- 1.2. The objective of this Request for Proposal document is to obtain a Current Year Make & Model Peterbilt 348 Lift Truck and trade in of 2004 International 7400 Lift Truck, as specified with standard and optional equipment as outlined within the Bid/Request for Proposal.

2. Village's Contact Person

- 2.1. Proposers may contact the Department directly. The Village has designated the following people as contact people in reference to Request for Proposals:

Ms. Holly B Wood
Administrative Services Manager
Village of Glendale Heights
300 Civic Center Plaza
Glendale Heights, IL 60139

Mr. Joe Jakubowski
Assistant Director of Public Works
Village of Glendale Heights
1615 Glen Ellyn Road
Glendale Heights, IL 60139

Tel: 630 909 5341

Tel: 630 260 6040

- 2.2. Vendors shall submit questions in writing to the attention of Ms. Wood at hollybeth.Wood@glendaleheights.org or Joe Jakubowski at joseph.jakubowski@glendaleheights.org

3. Qualifications of Vendor

- 3.1 **Firms submitting proposals are required to furnish evidence of responsibility and a minimum of five years experience with similar trucks.** A minimum of five (5) references must be submitted, which must include at least 3 municipal clients, with your proposal detailing the equipment provided, name of entity/firm and contact information of whom to contact, including phone number. These references will be used in the evaluation to determine qualifications of the firm.

3.2 Before the contract is awarded, the Vendor to whom an award is being contemplated may be required to submit the following to the Village for consideration:

3.2.1 A financial statement of the Vendor showing the Vendor has the financial resources to meet all obligations incidental to the contract.

3.2.2 A list of obligations presently under contract, the approximate contract amount, start dates and anticipated delivery dates, and the percentage of completion of each.

3.2.3 A list of property and equipment available to the Vendor to determine if the Vendor can complete the project in accordance with the RFP document.

3.2.4 Such additional information will assist the Village of Glendale Heights in determining whether the Vendor is adequately prepared to fulfill the contract. The Village of Glendale Heights decision as to the qualifications of the Vendor shall be final.

4.0 Specifications

The objective of this Bid/Request for Proposal document is to obtain a Current Year Make & Model new Peterbilt 348 Lift Truck and trade in of 2004 International 7400 Lift Truck as specified with standard and optional equipment as outlined within the Request for Proposal.

The Village of Glendale Heights is seeking qualified firms to submit bids/proposals for the purchase of a Current Year Make & Model Peterbilt 348 Lift Truck and trade in of 2004 7400 Lift Truck with all essential components installed and options specified. It is the responsibility of each firm to provide expertise to specify a durable cab and chassis to adequately support the body proposed and provide an engine, including all other necessary components to withstand the demands of the type and design of the Current Year Make & Model Peterbilt 348 Lift Truck and trade in of 2004 7400 Lift Truck.

It shall be the responsibility of the vendor selected to coordinate all installation of the Body/Lift onto the Cab and Chassis proposed under this bid. No additional cost shall be provided for transportation, installation or any other accessories to provide a fully complete and operational unit.

All firms are encouraged to extend pricing under any joint/governmental purchasing cooperative agreement that would provide competitive pricing beyond standard pricing agreements.

No alternative manufacturers are being accepted under this Request for Bid/Proposal.

4.1 Basic Specifications

AERIAL UNIT:

MEET SPECIFICATIONS

Articulating overcenter aerial device with a fiberglass upper boom and fiberglass insulator in the lower boom and a proportional joystick upper control and toggle switches. YES__ NO__

Ground to bottom of platform height:56.5 ft. at 0 ft. from centerline of rotation YES__ NO__

Working height 61.5 ft. YES__ NO__

Rotation: continuous YES__ NO__

Upper boom articulation: 0 to 196 degrees. insulator provides a minimum of 156 in. of isolation. YES__ NO__

Lower boom articulation: 0 to 120 degrees. Insulator provides a minimum of 24 in. of isolation YES__ NO__

Lower boom slow protection to help prevent excessive down pressure by boom structures when stowing YES__ NO__

Upper Controls: The upper controls system includes a proportional joystick upper control and toggle switches YES__ NO__

Control handle is a single handle controller incorporating high electrical resistance components that are dielectrically tested to 40 kV AC with no more than 40 microampers of leakage. The control handle is green in color to differentiate it from other non-tested controllers. The handle also includes an interlock guard that reduces the potential for inadvertent boom operation. The handle is tiller style and points away from elbow. Auxiliary control covers are none tested blue silicon covers. The boom tip cover as non-tested non-metallic and are not dielectrically tested, but they may provide some protection against electrical hazards. YES__ NO__

Lower Controls: A lower control station includes and is located on the turntable. A selector valve is provided to override the upper controls. YES__ NO__

Control purging system contains a continuous automatic purge feature, which provides for oil flow through the control system, to eliminate trapped air. This feature is operational anytime the selector as the lower controls is in the upper control position and the pump is operating. YES__ NO__

The platform is leveled by a single leveling chain with fiberglass rods in upper and lower boom, designed to maintain the dielectric integrity of the aerial device. Controls for tilting the platform are located at the platform. The mechanism for tilting the platform includes one dual acting cylinder incorporating counterbalance load holding valves to lock the platform in the event of hydraulic line failure. YES__ NO__

Outrigger/boom interlock system prevents boom from being unstowed until outriggers have been at least partially deployed. YES__ NO__

Outrigger/Unit selector control is located near the outrigger controls, allows operator to divert hydraulic oil from machine circuit for outrigger operation. YES__ NO__

Outrigger motion alarm provides audible alarm when any of the outriggers are in motion YES__ NO__

Diagnostic pressure test quick disconnect couplings are located at the turntable to allow a mobile service technician to quickly and easily attach a test gauge to verify system and circuit pressure. The convenient troubleshooting feature saves time and reduces the risk of high pressure oil sprays. YES__ NO__

Unit meets or exceeds ANSI 92.2 standards YES__ NO__

Single, two-man platform mounted on curbside, 24 x48 x 42 inches (610 x 1219 x 1067 mm). Platform is rated at 700 pounds (317.5 kg) and rotates 90 degrees to end of boom. Includes two sets of quick disconnect couplings and controls for hydraulic tools. Includes hydraulically articulating and extending material handling jib with winch and rope mounted on opposite side of upper boom. YES__ NO__

Material handling jib capacity is in addition to platform capacity. Jib and winch system includes hydraulic tool lines in boom to furnish 8.0 gpm at 2,000 psi and includes: YES__ NO__

Material handling, hydraulically articulated jib, -30 degree to +90 degree tilt angle (relative to the upper boom). Jib also extends from 43 to 67 inches (1092 x 1702 mm) in five pinning positions. YES__ NO__

One (1) piece 4.0 inch (101.6 mm) square jib YES__ NO__

Hydraulically powered winch rated to 2,000 pounds (907.2 kg) full drum, mounted on the side of the upper boom YES__ NO__

80 feet of 7/16 inch (24.4 m of 11.1 mm) double-braided synthetic rope YES__ NO__

Control valves at platform for hydraulic tools, platform rotation, jib tilt, jib extend and winch control YES__ NO__

Auxiliary winch line control valve and platform rotation valve at the turntable to allow rescue YES__ NO__

Valve at boom tip relieves pressure from quick disconnect couplings in Off position. Open-center or closed-center tools may be operated from tool circuit YES___ NO___

Fiberglass covers YES___ NO___

Soft Platform Cover For Two Man Platform (24x48) YES___ NO___

Polyethylene platform liner for two man platform, 50 kV rating (minimum) YES___ NO___

Engine start/stop with Secondary Stowage System, 12 VDC electric powered. YES___ NO___

Includes auxiliary pump and electric motor, powered by the chassis battery. Control is captive air operated from the platform and toggle switch operated from the lower controls. YES___ NO___

Outrigger X Frame with flat shoe – 173” max spread YES___ NO___

Outrigger A frame with flat shoe – 149” max spread YES___ NO___

Hook, material handling, 1-ton with latch, installed on end of aerial line winch YES___ NO___

Body

94 Inch Body Width YES___ NO___

46 Inch Body Compartment Height YES___ NO___

18 Inch Body Compartment Depth YES___ NO___

Undercoat Body YES___ NO___

Finish Paint Body Custom Color (Provide Color And Code) International 4421 School bus yellow. YES___ NO___

2 Inch x 4 Inch Drop-In Wood Cargo Retaining Board At Top Of Side Access YES___ NO___

2 Inch x 4 Inch Drop-In Wood Cargo Retaining Board At Rear Of Body YES___ NO___

Rope Lights (LED) Around Top And Sides Of Compartment Door Facings YES___ NO___

Stainless Steel Rotary Paddle Latches With Keyed Locks YES___ NO___

Gas Shock (Gas Spring) Rigid Door Holders On All Vertical Doors YES___ NO___

Chains On All Horizontal Doors YES___ NO___

Standard Master Body Locking System (Standard Placement Is At Rear. Sidepacks With A Throughshelf/Hotstick Door At Rear, Standard Placement Is At The Front) YES___ NO___

One Chock Holder On Each Side of Body With Retaining Lip In Fender Panel (Rear Of Wheel Or Opposite Fuel Fill) YES___ NO___

Hotstick Shelf Extending Full Length Of Body On Streetside YES___ NO___

Two Hotstick Brackets On Streetside YES___ NO___

Standard Drop-Down Hotstick Door For One (1) Shelf On Streetside, Stainless Steel Slam Paddle Latch With Keyed Lock YES___ NO___

1st Vertical (SS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers

2nd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall

2nd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Rear Wall

2nd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall

3rd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall

3rd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Rear Wall

3rd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall

YES___ NO___

1st Horizontal (SS) - Fixed Shelf With Slots, No Dividers Provided

Rear Vertical (SS) - Vacant

1st Vertical (CS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers

2nd Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall

2nd Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Rear Wall

2nd Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall

3rd Vertical (CS) - Gripstrut Access Steps With Two (2) Sloped Grab Handles

1st Horizontal (CS) - Fixed Shelf With Slots, No Dividers Provided

Rear Vertical (CS) - Vacant YES___ NO___

Body and Chassis Accessories

24" L Steel Tailshelf, Width To Match Body YES___ NO___

Fixed Retaining Rail On Sides And Rear With Corner Wash-Out YES___ NO___

Cabguard Required, Mounted on Front Bumper

Rigid Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2" Outward) YES___ NO___

Compartment Top Access Step from Body Floor YES___ NO___

Platform Access Step From Top of Body Compartment YES___ NO___

Single Platform Access, One Step Mounted to Turntable YES___ NO___

ICC (Underride Protection) Bumper Installed At Rear YES___ NO___

Dock Bumpers (Pair), Fixed Mounting (Rectangular Bumper), Installed At Rear Frame Rails So They Are The Furthest Point Back YES___ NO___

T-125 Style Pintle Hitch (30,000 LB MGTW with 6,000 LB MVL Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount. YES___ NO___

Glad Hands At Rear, Straight Type YES___ NO___

Post Style Cone Holder Location to be determined. YES___ NO___

Platform Rest, Rigid with Rubber Tube YES___ NO___

Lower Boom Rest Weldment YES___ NO___

Outrigger Pad, 24" x 24" x 3", Wood With Rope Handle YES___ NO___

Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-On, Bottom Washout Holes, 3/4" Lip Retainer YES___ NO___

Wheel Chocks, Rubber with Metal Hairpin Style Handle, 9.75" L X 7.75" W X 5.00" H (Pair) YES___ NO___

Water Cask 3 Gallon (Plastic) YES___ NO___

Water Cask Bracket Only, For 3 or 5 Gallon (Wire Type) YES___ NO___

Mud Flaps With (Pair) YES___ NO___

5 LB Fire Extinguisher With Light Duty Bracket, Installed YES___ NO___

Triangular Reflector Kit, Installed YES___ NO___

Slope Indicator Assembly For Machine With Outriggers YES___ NO___

Vise Mounting Bracket, V-Style, with Retainer Pin and 10 x 10 Mounting Plate Location to be determined. YES___ NO___

Vinyl manual pouch for storage of all operator and parts manuals YES___ NO___

Soft Vinyl Lanyard Pouch YES___ NO___

Electrical Accessories YES___ NO___

Standard Multi-Point Grounding System YES___ NO___

Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights) YES___ NO___

Dual Tone Back-Up With Outrigger Motion Alarm YES___ NO___

Way Trailer Receptacle (Pin Type) Installed At Rear YES___ NO___

Rechargeable Flashlight YES___ NO___

Modular Panel System (AMPS) - Includes Mounting Panel and Accessory Switches YES___ NO___

Finishing Details

Delivery Of Completed Unit YES___ NO___

Powder Coat Unit white YES___ NO___

Finish Paint Body Accessories White YES___ NO___

Components mounted below frame rail shall be coated black by i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders. YES___ NO___

Apply Non-Skid Paint to all walking surfaces YES___ NO___

English Safety And Instructional Decals YES___ NO___

Vehicle Height Placard - Installed In Cab YES___ NO___

Dielectric test unit according to ANSI requirements. YES___ NO___

Stability test unit according to ANSI requirements. YES___ NO___

Placard, HVI-22 Hydraulic Oil YES___ NO___

MAKE & MODEL:

Current year make & model Peterbilt 348 Aerial Truck

FRAME & EQUIPMENT:

MEET SPECIFICATIONS

0-3/4in Steel Rails	YES__ NO__
195 in Wheelbase	YES__ NO__
Three-Piece Crossebrs	YES__ NO__
FEPTO Provision 27.8in Bumper Extension	YES__ NO__
EOF Square without Xmbr	YES__ NO__

FRONT AXLE & EQUIPMENT:

Dana Spicer Wide Track Front Axle	YES__ NO__
Dana Spicer D2000F 14,600 lb, 3.5in Drop	YES__ NO__
Taper Leaf Springs, Shock Absorber Per Wheel	YES__ NO__
Power Steering Sheppard HD94 Single	YES__ NO__
Power Steering Reservoir Frame Mounted w/Cooler	YES__ NO__
PHP10 Iron LMS Hubs	YES__ NO__
Bendix Air Cam Front Drum Brakes 16.5x6	YES__ NO__
Dust Shields, CAM Brakes, Front Axle	YES__ NO__
Gusseted Cam Brackets, Steer Axle	YES__ NO__

REAR AXLE & EQUIPMENT:

Dana Spicer S23-170 23,000 lb	YES__ NO__
PHP10 Iron LMS Hubs	YES__ NO__
Standard Stroke Parking Brakes	YES__ NO__
Dust Shields For Cam Brakes, Drive Axle(s)	YES__ NO__
Bendix Smart ATC Traction Control	YES__ NO__
Gusseted Cam Brackets, Drive Axle(s)	YES__ NO__
SBM Valve	YES__ NO__
Anti-Lock Braking System (ABS) 6S6M	YES__ NO__
Synthetic Axle Lubricant All Axles	YES__ NO__
Bendix Air Cam Rear Drum Brakes 16.5x7	YES__ NO__
Single Drive Axle (Model 348)	YES__ NO__
Ratio 6.83 Rear Axle	YES__ NO__
Peterbilt Air Trac 23,000 lb	YES__ NO__

ENGINE & EQUIPMENT:

PACCAR PX-9 300@2000 GOV@2200 860@1300
2013 Emissions) Includes alum flywheel housing, cruise control, and J1939 provisions (provides an interface point for the Electronic Service Analysis-ESA and other PACCAR approved diagnostic tools). Magnetic engine oil drain plug.

Engine Idle Shutdown Timer Disabled	YES__ NO__
Enable EIST Ambient Temp Overrule	YES__ NO__
Eff EIST NA Expiration Miles	YES__ NO__
Effective VSL Setting NA	YES__ NO__
Belly Pan	YES__ NO__
CARB Engine Idling Compliance	YES__ NO__
PACCAR 160 Amp Alternator, Brushed	YES__ NO__
Immersion Type Block Heater 110-120V	YES__ NO__
PACCAR 12V Starter	YES__ NO__
2 PACCAR Premium 12V Starting Batteries 2000 CCA	YES__ NO__
Kissling Battery Disconnect Switch	YES__ NO__+
18.7 CFM Air Compressor	YES__ NO__
2 speed fan clutch	YES__ NO__
Spin-On Fuel Filter/Water Separator, 12V Heated	YES__ NO__
Engine Protection Shutdown	YES__ NO__

High Efficiency Cooling System	YES___ NO___
Radial Seal, Dry Type Air Cleaner, Frontal	YES___ NO___
Exhaust Single RH Side Of Cab	YES___ NO___
Curved Tip Standpipe(s)	YES___ NO___
18in Ht, 5in Dia Chrome, Clear Coat Standpipe(s)	YES___ NO___

TRANSMISSION & EQUIPMENT:

Allison 3000 RDS-P Transmission, Gen 5
 Rugged Duty Series. Includes Rear Transmission Support, TranSynd Automatic Transmission Fluid, and Water Oil Heat Exchange. Also includes features that monitor the transmission fluid, filter and clutch condition. Will display percent life remaining for the transmission fluid, filter and clutches on the shift selector. This information may be displayed using the Mode and Up and Down buttons. An icon will also be included to indicate when the transmission fluid, filter or clutches need servicing.

	YES___ NO___
1710 HD Driveline, 1 Midship Bearing	YES___ NO___
LH PTO Access Dipstick Tube Routing, Allison Trans	YES___ NO___
Auto Neutral Activates With Parking Brake	YES___ NO___
Allison 6-Speed Configuration, Close Ratio Gears	YES___ NO___

TIRES & WHEELS:

FF: BR 26ply 12R22.5 R268	YES___ NO___
RR: BR 16ply 11R22.5 M799	YES___ NO___
FF: Accuride Stl Armor 50291PK 22.5X8.25	YES___ NO___
RR: Accuride Steel Armor 50344PK 22.5X8.25	YES___ NO___

FUEL TANKS:

26in Aluminum 60 Gallon Fuel Tank LH under cab	YES___ NO___
Location LH 60 Gallon under cab	YES___ NO___
DEF Tank Mounted LH behind cab	YES___ NO___
Standard DEF To Fuel Ratio 2:1 Or Greater	YES___ NO___
DEF Tank Small	YES___ NO___

BATTERY BOX & BUMPER:

Aluminum Space Saver Battery Box RH BOC	YES___ NO___
Rubber Battery Pad In Bottom Of (1) Battery Box	YES___ NO___
After treatment RH U/C Alum Non-Slip Cab Entry	YES___ NO___
Steel Bumper Swept Back Painted Black, FEPTO only	YES___ NO___

CAB & EQUIPMENT:

Alum Cab 108in BBC Metton Hood w/Bright Crown	YES___ NO___
Severe Service Cab Package #1	YES___ NO___
Thermal Insulation Package in Cab	YES___ NO___
Rubber Fender Lips 2 Inch Wide	YES___ NO___
Peterbilt UltraRide Driver Seat	YES___ NO___
Peterbilt UltraRide Passenger Seat	YES___ NO___
Black Seat Color ipo Standard Color	YES___ NO___
Air Ride Driver	YES___ NO___
High Back Drive and Passenger Seat	YES___ NO___
Vinyl Driver and passenger	YES___ NO___
Air Ride Passenger	YES___ NO___
Adjustable Steering Column - Tilt/Telescope	YES___ NO___
Interior Gray/Black	YES___ NO___
Extended Rear Window ipo Std Window-Day Cab	YES___ NO___
One Piece Curved Windshield	YES___ NO___
Combo Fresh Air Heater/Air Conditioner	YES___ NO___
Cup Holder (Floor Mounted)	YES___ NO___

Outside Sun visor - Stainless Steel	YES___ NO___
Aero Mirrors Ea Side Htd & Mtrzd 4-Way Adjustable	YES___ NO___
Power locks & windows	YES___ NO___
Air Horn 15in Painted	YES___ NO___
Standard Speaker Package For Cab	YES___ NO___
ConcertClass Without CD, Includes BT Phone	YES___ NO___
CB Terminals/Wiring Mtd. Under Header	YES___ NO___
CB Antenna Mounting, RH Mirror	YES___ NO___
Radio Antenna Mounted on LH Mirror Bracket	YES___ NO___
Plug-In Auto Reset Circuit Breaker	YES___ NO___
Electric Windshield Wipers with intermittent feature	YES___ NO___
Triangle Reflector Kit	YES___ NO___
5 lb 3A:40bc Fire Extinguisher Cab Mounted	YES___ NO___
Backup Alarm (107dB)	YES___ NO___
Air Restriction Indicator	YES___ NO___

Main Instrumentation Panel, Graphics Display:

Instrument Panel: Includes speedometer with trip odometer, tachometer with hour meter and outside air temperature display, voltmeter, engine oil pressure, engine coolant temperature, fuel level, primary and secondary air pressure gauges. Includes standard warning light package: high water temperature, low oil pressure, and low air pressure warning lights w/audible alarms, high beam, turn signal, low fuel, parking brake, and ice warning indicators; seat belt reminder; rocker switches with long-life LED indicators; multi-function turn stalk with flash-to-pass feature (night mode flashers headlights and marker lights; day mode flashers headlights only), intermittent windshield wiper and headlamp beam control. Hydraulic braked trucks do not include air pressure gauges.

Additional Dash Switch With Wiring	YES___ NO___
Headlights Composite Fender Mounted	YES___ NO___
Integral Park, Turn, and Side Marker	YES___ NO___
Marker Lights, Aero LED	YES___ NO___
Light Emitting Diodes	YES___ NO___
Addl. Dome/Reading Lights, Ceiling Mounted	YES___ NO___

LIGHTING AND WIRING SPECIFICATIONS:

Electronic back up alarm	YES___ NO___
Lights and reflectors conform to FMVSS108	YES___ NO___
LED Directional light bar	YES___ NO___
All stainless steel shall be left unpainted.	YES___ NO___
All stainless steel shall be left unpainted.	YES___ NO___
72" Justice LED Light Bar Mounted ON Roof With Scene Lights	YES___ NO___
Federal Model 250121 JM-FAST-HD Mini Jet w/mounting kit.	YES___ NO___
Whalen LED strobes in corners of body at the rear	YES___ NO___
Whalen LED Back UP Light	YES___ NO___
2 Amber & 1 Clear Whalen Strobe to be mounted on each side of the boom rest	YES___ NO___
Electronic brake controller	YES___ NO___
Sealed Wiring System	YES___ NO___
Two (2) weather tight junction boxes installed behind the rear hinge of the body.	YES___ NO___
All wiring will be one piece	YES___ NO___
All connections will terminate in the rear junction box for all add on lighting	YES___ NO___
Seven wire sealed trailer harness from cab junction box to rear corner junction box.	YES___ NO___
All connections into rear junction box will have electrical eyelet connectors soldered to them.	YES___ NO___
All electrical connections done by equipment installer must be soldered and heat shrink wrap.	YES___ NO___
2 year warranty on all lighting	YES___ NO___
All stainless steel shall be left unpainted.	YES___ NO___

TRAILER HITCH AND OTHER ITEMS SPECIFICATIONS:

2" pintle/ball combination with 3/4" D-rings.	YES___ NO___
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Rear tow hooks YES___ NO___

CENTRAL HYDRAULIC SYSTEM SPECIFICATIONS:

TRANSMISSION MOUNTED POWER TAKE OFF:

Muncie Hot Shift CS 24. YES___ NO___

TRANSMISSION MOUNTED LOAD SENSING PUMP:

Force America TXV 92-R-KIT YES___ NO___

TRANSMISSION MOUNTED LOAD SENSING PUMP:

Pump will be a piston, pressure and flow compensated load sensing type. YES___ NO___

Pump min. displacement of 4.88 per cubic inch revolution at a max. stroke. YES___ NO___

Operating capability of 3000 RPMS & 5000 PSI. YES___ NO___

Pump will have 300 PSI stand-by pressure. YES___ NO___

Cast iron construction. YES___ NO___

Pump capable of creating 5" of vacuum on inlet @ 1800 RPMS. YES___ NO___

HYDRAULIC RESERVOIR COMBINATION VALVE ENCLOSURE:

30 gallon capacity, triangular, mounted in cargo area YES___ NO___

Constructed out of stainless steel. YES___ NO___

Totally sealed, including the valve bank, all in one YES___ NO___

Valves to be sealed in top section of reservoir. YES___ NO___

Reservoir must be baffled internally YES___ NO___

Filter/breather cap, dip strickt YES___ NO___

Chain lanyard must be on reservoir cap. YES___ NO___

Filter/breather cap must be mounted on an approximately 1" raised formed flange. YES___ NO___

10 micron in tank style filter must be installed in a removable cover plate on the top of the reservoir. YES___ NO___

100 mesh basket in suction port YES___ NO___

Magnetic drain plug YES___ NO___

Sight gauge on tank with temperature gauge YES___ NO___

Return line filter with indicator gauge YES___ NO___

Gate valve mounted between return filter and tank YES___ NO___

WIRING, HOSES AND FITTINGS:

All fittings must be JIC hydraulic fittings. YES___ NO___

"Pipe fittings not acceptable." YES___ NO___

All wiring will be routed in such a manner to prevent pinching and sharp corners. YES___ NO___

All connections to valves and sensors will be made with high quality components and protected with dielectric grease. YES___ NO___

All wiring of length will be tied up to prevent sagging. YES___ NO___

Wire looms passing into the cab will be sealed to prevent the outside environment from entering the cab. YES___ NO___

All hoses will be routed away from pinch points, areas of extreme heat and will be protected from sharp corners. YES___ NO___

All necessary hoses and fittings must be included for proper operation of all components. YES___ NO___

pumpenclosure. Or approved equals. YES___ NO___

Miscellaneous (All miscellaneous options to be accepted or rejected at sole discretion of Village)

Water cask YES___ NO___

Compartment lights in body compartments YES___ NO___

Conde Holder, Fold over post style mounted in cargo area	YES___ NO___
Four point strobe system	YES___ NO___
Pure Sine wave inverter 3400 watts continuous, GFCI outlet in rear	YES___ NO___
Vise mounting bracket, V Style, with retainer pin and 10 X 10 mounting plater	YES___ NO___

SPECIAL EQUIPMENT SPECIFICATION NOTES:

No alternate or optional quotes/bids on equipment will be accepted unless authorized!	
Furnishing of an alternate or optional quote/bid for an item not expressly authorized will disqualify the entire bid!	YES___ NO___
Anywhere the specs state "OR APPROVED EQUAL" that item must be approved by the Village of Glendale Heights prior to the bid opening.	YES___ NO___
Winning contractor/vendor shall provide, as part of its submittal for this request	
For bids/proposal, documentation evidencing it is a factory authorized distributor	
Of all equipment/items furnished as part of this request for bids/proposal.	YES___ NO___
Completion and delivery date for this truck shall not exceed ten (10) months from the Date of the Village approval	YES___ NO___
All equipment must have a minimum full one-year warranty.	YES___ NO___
A letter from the equipment dealer stating all warranties must be furnished in writing at time of bid, for bid to be considered.	YES___ NO___
There will be a pre-construction meeting with the equipment installer at the start of building the truck.	YES___ NO___
There will be a pre-paint inspection with the equipment installer, within three weeks after pre-construction meeting.	YES___ NO___
Equipment for the unit must be furnished by the same equipment company.	YES___ NO___
Literature must be furnished on the following:	
Equipment Warranty Letter	YES___ NO___
<u>All requested items must be furnished with bid, for bid to be considered.</u>	YES___ NO___

Trade-In Option

The Village of Glendale Heights owns a used 2004 International 3-ton dump truck and would invite all bidders to provide a trade-in value for this piece of equipment. Below is the model, VIN and mileage numbers to allow bidders to accurately determine the value of the trade-in vehicle.

- Model: International 7400
- International Vin # IHTWDAAR34J0266306
- Mileage 116,250

The Village reserves the right to not accept the trade in value offered, and may proceed with the purchase of the single axle dump truck.

Arrangements for inspection of this unit or obtaining additional information may be made by contacting Joe Jakubowski at 1-630-260-6040 or Rudy Haverkamp at 1-630-909-5143.

5.0 Bid/Proposal Content

Proposals shall be prepared simply and economically, providing a straightforward, concise description of the firm's capabilities to satisfy the requirements of this RFP. In addition to the cost proposal, firms should include the following as part of their proposal response:

5.1 Training

Within 30 days of delivery, a qualified factory representative shall fully instruct appointed personnel in the operation and maintenance of the truck, at the Village's premises. Training shall be provided as two (2) sessions, at least one (1) hour in length, on two (2) consecutive days that is mutually convenient to all parties, and will consist of 12-15 staff members in each session. Topics covered shall include operational procedures, maintenance procedures, and safety procedures. Data handling procedures shall also be discussed, tailored to the data system specified.

5.2 Instructional Materials

<u>Qty</u>	<u>Description</u>
1 Set	DVD's of operation, maintenance, and troubleshooting of equipment
1 Set	Master set of equipment manuals, matched to specified system equipment, including any aftermarket equipment installed
1 Set	Copy set of equipment manuals, matched to specified system equipment including any aftermarket equipment installed
1	Manufacturer's parts catalog

5.3 Letter of Transmittal

The letter of transmittal shall express the proposer's interest in undertaking this procurement with the Village. Proposing vendors may present any final remarks or furnish any elaborations on their bid/proposal which the vendor believes is important for the Village of Glendale Heights to gain a clear understanding of the proposal and/or the vendor's capabilities.

5.4 Qualifications

Demonstration of proposer's qualification as required within this Bid document, including staff size, years in business, and any additional information that details the qualifications of the firm.

5.5 Delivery and/or Completion

Include our approach in vehicle design and construction of the proposed truck, including estimated timeline. The system shall be delivered to the Village of Glendale Heights in first-class operating condition. Acceptance of the system shall be subject to inspection and approval by Village personnel prior to delivery.

5.6 Delivery and/or Completion (continued)

The Village of Glendale Heights requires delivery of all equipment to the listed facility below between the hours of 7:00 AM and 3:00 PM Monday-Friday. Scheduling is required to be arranged with Joe Jakubowski, Assistant Director of Public Works, for delivery of equipment.

Village of Glendale Heights
Public Services Division
1615 Glen Ellyn Road
Glendale Heights, IL 60139

5.7 Proposed Vehicle/Equipment

Description, in detail, of overall vehicle proposed, including complete details to the cab and chassis, body, features and equipment included with complete product information on functionality.

All proposals must include all costs, including any customization of vehicle proposal and product literature for all equipment and components of the vehicle.

All proposals must include details of the warranty provided under this procurement.

5.8 Other

Include other information your firm feels is necessary to be selected for this purchase.

6.0 Proposal Evaluation

The proposals will be reviewed and evaluated in accordance with the criteria established within this section. This approach allows the Village to evaluate firms on the basis of their competence, expertise, equipment and proposed vehicle and solutions to meet the needs of the Public Works Department. The cost of the vehicle for the best qualified firm must be acceptable to the evaluation team. The following factors will be evaluated for each Contractor who submits a proposal.

- A. **Qualifications and Expertise:** Number of similar trucks successfully produced and in use with other Municipalities in similar size.
- B. **Approach and Solution:** The approach and design of the proposed vehicle to meet the vehicle requirements.
- C. **Organization, Content and Completeness of the Proposal:** Presentation and content of the proposal.
- D. **Cost:** Cost of the entire truck.
- E. **Oral Interviews/Product Presentation Demonstration:** At no cost to the Village, the Village will require an onsite demonstration of a similar vehicle of the product proposed.
- F. **Trade Discounts and Price Variances.**

Proposals on individual items must include unit prices, as well as total price. Where a variance exists on the proposal form between the unit price and the extension, or whenever the other discrepancies are noted, between prices on the proposal form and prices quoted elsewhere in the proposal package, the unit price quotes on the proposal form shall prevail.

The Village will consider trade discounts and other pricing features in each individual proposal prior to determining the successful Manufacturer. The Village reserves the right not to accept the trade in offer.

The Village intends to evaluate any and all cooperative purchasing options available. When preparing your proposal, please include cooperative purchasing

programs offered by your firm, that the Village would be eligible to purchase through such as State of Illinois, GSA, U.S. Communities, etc. where available.

7.0 Method of Award

An Evaluation Committee will review the submittal in accordance with the evaluation criteria. Information and/or factors gathered from the proposal document, including references shall be utilized in making the final award decision. The Review Committee will make a final recommendation to the Village Mayor and Board of Trustees for consideration at the first regular Village Board meeting following selection of the recommended firm.

QUALIFICATION STATEMENT

Name of Applicant:		Date of Application:
Address to which Bidding Forms and Purchase Orders are to be Mailed:		
Address to which Payments are to be Mailed:		How long in present business?
Type of Organization (Please mark one): <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation		If Incorporated, Please Provide State of Incorporation:
Please Provide Names of Officers, Members, or Owners of Concern, Partnership, Etc, As Well As Years of Experience In This Field:		
(A) President:		(B) Vice-President:
(C) Secretary:		(D) Treasurer:
(E) Owners or Partners		(E) Other
Please Provide Your Current Dun and Bradstreet® Rating, If Available:		
Please List All Persons or Concerns Authorized to Sign Bids and Contracts In Your Name: (If Agent, Please So Specify):		
Name		Official Capacity
Contact Persons on Matters Concerning Bids and Contracts (If Agent, So Specify):		
Name	Official Capacity	Telephone Number
How Many Years Has Your Company Been In Business?		
How Long Has Your Company Been Established in Illinois?		
Attach Business Card Here Minority Vendor? _Yes_No		I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as principal or officer, is now barred or otherwise declared ineligible by any public agency from bidding for furnishing materials, supplies, or services to any agency thereof. Signature of Person Authorized to Sign this Application Title of Person Signing (Please Type or Print

CERTIFICATIONS (Signature and Please Print Name) being first duly sworn, deposes and says that he/she is _____, (Partner, Officer, Owner, etc.) of

(Corporation/Company) _____ Date)

and as an authorized representative is cognizant of the following statutory requirements and under penalty of perjury certifies the following:

Anti-Collusion Affidavit of Compliance: That bid is genuine and not collusive or sham; that said proposer has not colluded, conspired, connived or agreed directly or indirectly with any proposer or person to put in a sham bid or to refrain from bidding; and has not in any manner directly or indirectly sought by agreement or collusion or communication or conference with any person to fix the bid price element of said bid or that of any other proposer; or to secure any advantage against any other proposer or any person interested in the proposed contract. **Public Act 85-1295:**

That proposer is not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of P.A. 85-1295, Illinois Compiled Statutes, Chapter 38, bid rigging, bid rotating. **Public Act 86-1039:**

That proposer is not barred from contracting with the Village of Glendale Heights because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax, or the amount of the tax. **Illinois Human Rights Act:**

That proposer is presently in compliance and agrees to comply with all applicable provisions of the Illinois Human Rights Act, together with all rules and regulations promulgated and adopted pursuant thereto.

Conflict of Interest: The proposer agrees to comply with the provisions of the Illinois Purchasing Act prohibiting conflict of interest (30 ILCS 505/11.1 - 11.4) and the terms, conditions and provisions of those Sections apply to this Agreement and are made a part of this Agreement the same as though they were incorporated and included herein. If any Village officer or employee has a prohibited interest, this Agreement may be cancelled without charge or penalty to the Village.

Americans With Disabilities Act of 1990: That proposer is presently in compliance and agrees to comply with all applicable provisions of the Americans With Disabilities Act of 1990 together with all rules and regulations promulgated and adopted pursuant thereto. **Drug Free Workplace:** The Proposer agrees to provide a drug free workplace as provided in (30 ILCS 580/1 et seq.).

Tax Compliance: That proposer is presently in compliance and agrees to comply with all applicable provisions of the Illinois Tax Compliance Act, together with all rules and regulations promulgated and adopted pursuant thereto.

GENERAL TERMS AND CONDITIONS

1. **Statement of work/specifications.** Statement of work/Specifications is included within the proposal package. Firms must indicate any differences from the specifications in their proposal. It is the responsibility of the vendor to fully understand the specifications set forth. Include any descriptive literature and indicate any options that differ from the original specifications which should be considered.
2. **Proposals.** Are to be complete, following the requirements set forth in #5 titled proposal contents and executed by an authorized officer or individual.
3. **Reservations.** The Village President and Board of Trustees reserve the right to reject any or all proposals or parts of proposals when, in the Village's reasoned judgment, the public interest will be served thereby. The Village Board of Trustees may waive formalities or technicalities in proposals as the interest of the Village may require.
 - a) The Village reserves the right to increase or decrease the quantities within the requirements of the proposal document. The quantity intended to be purchased and the period and percentage amount of any such reservation will be stated in the specifications or proposal
 - b) The Village reserves the right to award contracts or place orders on a lump sum or individual group basis, or such combination as shall, in the Village's judgment, be in the best interest of the Village.
 - c) The Village may waive minor differences in specifications provided these differences do not violate the specification intent nor materially affect the operation for which the item or items are being purchased.
 - d) The Village also reserves the right to reject the proposal of a proposer who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract.
4. **Criteria for awarding proposal/reservation of rights.** As outlined within the proposal document.
5. **Submission.** Proposals will be received by the Village of Glendale Heights Municipal Center, 300 Civic Center Plaza, Glendale Heights, IL 60139 until 11:00:00 a.m., local time, on the due date. Formal proposals received after the specified time will not be considered and will be returned unopened. It is the responsibility of the proposer to insure that the proposal has been received by the Village prior to the time specified in the proposal document. The Village will not be responsible for undelivered mail or any other failure of any proposer or agency to deliver the proposal on time.
6. **Proposal Deposit.** When deemed necessary by the Village of Glendale Heights, proposal deposits shall be in the amount as provided in the specifications. The deposit shall be a certified check, cashier's check, made payable to the order of the VILLAGE OF GLENDALE HEIGHTS; or a bond issued by an insurance company licensed to do business in Illinois. A combination of certified check and bonds is not an acceptable response to deposit requirement. The purpose of the deposit guarantees that the successful firm will supply material and/or services as specified. All proposals not accompanied by such checks or bonds, where required, will not be considered valid. The successful firm's failure to execute the contract or meet bond requirements within 10 working days after the award shall result in the deposit being forfeited to the Village as liquidated damages.

7. **Performance Bond.** When required, the successful proposer shall furnish a satisfactory performance bond in an amount not to exceed one hundred percent (100%) of the total price. The bond must be with a bonding company acceptable to the Village of Glendale Heights

8. **Standards.** Unless otherwise directed by the specifications, all materials, equipment, and services provided will meet standards or requirements which would normally be anticipated in common practice. The proposer guarantees that all applicable Federal, State and local laws, including OSHA, are being complied with in connection with this proposal and any resultant contract or purchase by the Village.

9. **Withdrawal of Proposal.** Proposer may withdraw or cancel a proposal at any time prior to the proposal due date/time. After the due date/time, a proposal cannot be withdrawn or canceled.

10. **Conditions.** Firms are responsible to become familiar with all conditions, instructions and specifications governing this proposal. The proposer is responsible to visit a site if necessary and his proposal is based upon the knowledge of all information readily available at the site if such a visit was made. Once the proposals have been opened, the failure to have read and understood all the conditions, specifications and instructions shall not be cause to alter the original proposal or for the vendor to request additional compensation.

11. **Interpretation.** Any proposer who finds in the proposer's opinion a discrepancy in or omission from the specifications, or is in doubt as to their meaning, or believes that the specifications are discriminatory, shall notify the Purchasing Coordinator in writing not later than 5 days prior to the scheduled due date. Exceptions taken do not obligate the Village to change the specifications. The Purchasing Coordinator will notify all proposers in writing, by addendum duly issued, of any interpretations made of specifications or instructions. The Village will assume no responsibility for oral instruction or suggestion. All official correspondence in regard to the specifications should be directed to and will be issued by the Purchasing Coordinator. Proposers will acknowledge receipt of any addendum issued by returning the addendum(s) with the proposal and so noting on the sheet. Oral explanations are not binding.

12. **Quotations.** Unless clearly shown on the proposal that it is the intent that a reduced total price is being offered on the basis of receiving an award of all items covered by the total, any totals should be the actual sum of the extension of unit prices. Otherwise, in the event of any discrepancy between a unit price(s), extended price(s), and/or total price(s), unit prices will govern and the proposal will be refigured accordingly. The proposal must include all applicable costs to the Village of Glendale Heights including shipping costs to any point in Glendale Heights. The Village is exempt from paying Illinois Sales Tax and Federal Excise Taxes. Prices submitted shall not include any of these taxes. The Director of Finance, upon request, will execute the exemption certificates in connection with all orders when Federal Excise tax would otherwise be due.

13. **Competition.** To better insure fair competition and to permit determination of the lowest proposer:

- (a) The name of any manufacturer, trade name, or manufacturer or vendor catalog number mentioned in specifications and proposal sheets is for the purpose of designating a minimum standard of quality and type and for no

other. Such references are not intended to be restrictive. Proposals will be considered for any brand which meets or exceeds the quality of the specifications listed for any item unless otherwise stated in the specifications or proposal.

(b) A proposer may offer only one price on each item though they may have two or more types that meet specifications. Proposers must determine for themselves which to offer. Submission by a single proposer of more than one price for a single item shall be sufficient cause for rejection of all prices for that item by the proposer

(c) Proposals which show any omission, irregularity, alteration of forms, additions not called for, conditional or unconditional unresponsive proposals, or proposals obviously unbalanced may be rejected

(d) All proposals must be accompanied by descriptive literature as may be called for by the specifications or proposal

(e) Specifications provided are based on Village needs and uses, estimated costs of operation and maintenance, and other significant and/or limiting factors to meet Village requirements and shall be consistent with Village policies. Minimum specifications, and maximum specifications where included, are not established arbitrarily to limit competition or to exclude otherwise competitive proposers

14. Patents. The Proposer shall defend any suit or proceeding brought against the Village so far as based on a claim on any equipment, or on any part thereof, furnished under this contract which constitutes an infringement of any patent of the United States, if notified promptly in writing and given authority, information and assistance (at the proposer's expense) for the defense of same, and the proposer shall pay all damages and costs awarded therein against the Village. In case said equipment or any part thereof, in such suit held to constitute infringement and the use of said equipment or part if enjoined, the proposer shall, at its own expense, either procure for the Village the right to continue using said equipment, or part, or replace same with non-infringing equipment, or modify so that it becomes non-infringing.

Proposers agree to defend and hold the Village of Glendale Heights "harmless" from and against all demands, claims, suits, costs, expenses, damages and adjustments based upon any infringement of any patent relating to goods specified in the contract.

15. M.S.D.S. Contractor is to supply (M.S.D.S.) Materials Safety Data sheets in accordance with Federal Requirements, if applicable.

16. Subletting. A successful proposer shall not assign the contract, or subcontract the whole or any part of the contract without written consent of the Village, except as noted on the proposal. Such consent shall not relieve the proposer from obligation nor change the terms of the contract.

17. Material Inspection. Authorized agents of the Village, shall have a right to inspect any material to be used in carrying out the proposal. The Village does not assume any responsibility for the availability of any other materials and equipment required. The contractor shall be responsible for the contracted quality and standards of all materials, components or completed work furnished under this proposal until final acceptance by the Village. Materials, components or completed work not complying therewith may be rejected by the Village and shall be replaced by the contractor at no expense to the Village. Any material or component rejected

shall be removed from the premises of the Village at the entire expense of the contractor, after written notice by the Village to contractor that such materials or components have been rejected.

18. Warranty and Guarantee. Proposers shall state the nature and period of any warranty or guarantee. Manufacturer's specifications shall be submitted with the proposal and shall be considered a part of the contract where such specifications meet the minimum of the Village specifications. All warranties and guarantees normally provided for this type of proposal will be provided to the Village. Unless otherwise specified, the Proposer shall unconditionally guarantee the materials and workmanship on all equipment furnished by them **FOR A MINIMUM PERIOD OF ONE YEAR** from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the Proposer. At the Proposer's expense, the Proposer shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

19. Catalogues or Literature. Each proposer shall submit all necessary catalogues, descriptive literature, and other documentation needed to fully describe the material or work proposed to be furnished.

20. Delivery. Proposers shall state the delivery date for commodities in terms of calendar days after notification of the award. Where the contract calls for performance of labor, the proposer shall also state the number of calendar days required for completion after notification of award as well as estimated date of the start of work. Materials being shipped to the Village must be shipped F.O.B. freight prepaid, designated location, Glendale Heights, Illinois. If delivery is being made by truck, arrangements for the Village's receipt for the material should be made in advance. No truck deliveries will be accepted before 8:30 a.m. or after 3:30 p.m. on weekdays or all day on Saturdays, Sundays or Holidays unless specific permission has been received from the responsible Village official. Proposers shall guarantee delivery of supplies in accordance with such delivery schedule as may be provided in the specifications and proposal. The Village reserves the right to charge the contractor or vendor for each day the supplies or services are not delivered in accordance with the delivery schedule. The per diem charge may be invoked at the discretion of the Village and said sum to be taken as liquidated damages and deducted from the final payment, or charged back to the contractor or vendor.

21. Protest of Award. Any person who has an objection to the awarding of a solicitation by the Village, pursuant to competitive procedures, shall lodge that protest, in writing, with the Purchasing Coordinator prior to award by the Village President and Board of Trustees.

22. Discounts. Cash discounts will be considered in evaluation of the proposals. Proposer's providing cash discount shall indicate terms, e.g. 1%-10 days, net 30 days, or 2% 10 days, net 60 days. When cash discounts are offered, the discount date shall begin with the invoice date or delivery date to the Village, whichever is later.

23. Acceptance. After the acceptance and award of the proposal, and upon receipt of a written purchase order executed by the proper officials of the Village, this instruction to proposers

23. Acceptance (continued) including the specifications will constitute part of the legal contract between the Village of Glendale Heights and the successful proposer.

24. Materials and Equipment. Except where the specifications indicate otherwise, the Village of Glendale Heights is not responsible to provide any tools, equipment or storage to the contractor in order to permit him/her to complete any contractual obligations under any contract which may be awarded as the result of the proposal.

25. Exceptions. Any proposer's exceptions to the terms or conditions, or deviations from the written specifications must be in writing and attached to the proposal form. No verbal exceptions or agreements with employees of the Village will be considered valid. Such exceptions or deviations can be cause for rejection of the proposal. The submission of a proposal shall be considered an agreement to all the terms, conditions, and specifications provided herein and in the various proposal documents, unless specifically noted otherwise in the proposal.

26. Required Insurance. Contractor shall maintain for the duration of this contract and any extensions thereof insurance issued by a company or companies qualified to do business in the State of Illinois. The insurance companies providing coverage shall be rated in the Best's Key Rating Guide. The Village will accept companies with a rating of A- or better and shall have a financial size category of VII or better.

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY:

Workers Compensation

Statutory Limits Employer's Liability

a) Each Accident

\$1,000,000

b) Disease – policy limit

\$1,000,000

c) Disease – each employee

\$1,000,000

COMPREHENSIVE GENERAL LIABILITY:

General Aggregate Limit

\$2,000,000

Products-Completed Operations

\$2,000,000

Each Occurrence Limit

\$1,000,000

The Village of Glendale Heights is named an additional insured on General Liability policy. The Village may accept a separate owner's protective liability policy provided all coverage; limits and endorsements are in conformity with this section.

COMMERCIAL AUTOMOBILE LIABILITY

The policy shall cover all owned, non-owned and hired vehicles.

Combined Single Limit

\$1,000,000 Contractor agrees that with respect to above insurance, the Village of Glendale Heights shall: Be provided with thirty (30) days written notice of cancellation or material change. Be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of this contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies. Said Notices and Certificates of Insurance shall be provided to the Office of the Purchasing Coordinator, Village of Glendale Heights, 300 Civic Center Plaza,, Glendale Heights, Illinois 60007-3499.

27. Indemnity: If a contract is awarded, the successful proposer will be required to indemnify and hold the Village harmless from and against all liability and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person, arising out of or attributable to the proposer's performance of the contract awarded

Any property or work to be provided by the proposer under this contract will remain at the proposer's risk until written acceptance by the Village; and the proposer will replace, at proposer's expense, all property or work damaged or destroyed by any cause whatsoever.

28. Collusion. In submitting a proposal, the proposer certifies to the Village of Glendale Heights that the prices contained in the proposal have been established without knowledge of any other proposal on this item and the proposer has not colluded, conspired, connived, or agreed, directly or indirectly, with any other proposer, Village employee or any other person, to fix the proposal price submitted by the proposer or any other proposer, and agrees to indemnify the Village for any losses sustained by it due to illegal actions of the proposer. (State of Illinois Criminal Code of 1961, Section 33E-3 or 33E0-4, as amended.)

29. Termination for Default: When the contractor has not performed or has unsatisfactorily performed the contract, the Village may terminate the contract for default. The Village may terminate a contract by providing written notice of default to the contractor if:

- a) The contractor fails to make delivery of the materials or perform the services within the time specified in the contract; the contractor fails to make progress so as to endanger performance of the contract; or, the contractor fails to provide or maintain in full force and affect the liability and indemnification coverage's or performance bond as is required.

In case of default by the contractor, the Village may procure supplies or services similar from other sources and may deduct from unpaid balance due the contractor, or may collect against the bond or surety for excess costs so paid, and the prices paid by the Village of Glendale Heights shall be considered the prevailing market price at the time such purchase is made.

30. Termination for Convenience: The Village of Glendale Heights may terminate a contract, in whole or in part, whenever the Village determines that such termination is in the best interest of the Village, without showing cause, upon giving written notice to the contractor. The Village shall pay all reasonable costs incurred by the contractor up to the date of termination. However, in no event shall the contractor be paid an amount which exceeds the price proposal for the work

performed. The contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

31. Other Requirements. The proposer certifies that any equipment to be furnished shall be new, current model, standard production, and fully operable unless otherwise indicated on the proposal form. Operating and maintenance manuals will be furnished at no cost.

32. Additional. The proposer or manufacturer may be required to clarify the proposal or acknowledge by written confirmation that the minimum requirements of the specification are included in the proposer's proposal either before or after the proposal opening but prior to the award of the contract.

33. Public Advertising. The successful proposer is specifically denied the right of use in any form or medium the name of the Village of Glendale Heights for public advertising unless the Village of Glendale Heights grants express permission.

34. Fair Employment Practices. The proposer, in the submission of a proposal, assures the Village that he/she is an "Equal Opportunity Employer" as defined by Section 2000(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference, and as such, will not discriminate against any person by reason of race, creed, color, religion, age, sex, or physical and mental handicaps with respect to the hiring, application for employment, tenure, terms or condition of employments of any person.

35. Illinois Employment Opportunity Clause. The Illinois Employment Practice Commission Equal Opportunity clause as required by Article II of Illinois FEPC Rules and Regulations is considered to be a part of any contract or purchase agreement. A copy is included in this Instruction to Proposers.

36. Illinois Drug Free Workplace Act. In submission of any proposal, the contractor acknowledges and warrants that the contractor's workplace notifies employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the contractor's workplace (30ILCS 580/1 et seq.).

37 Employment of Illinois Labor and Prevailing Wage. In submission of any proposal, the proposer is agreeing to comply with provisions of Preference to Citizens (Illinois) on Public Works Projects Act (Illinois Revised Statutes, Chapter 48, Sec. 269 through 275, and the Wages of Employees on Public Works (Prevailing Wage Act, 820 ILCS 130/1 et seq. (1993), formerly Illinois Revised Statutes, Chapter 48, Sec. 39s-1 et seq.) The provisions of the applicable state laws are part of any contract awarded by the Village of Glendale Heights and proposers must be aware of and willing to comply with these two provisions prior to the submission of any bids. The requirements of these two provisions mandate that preference to Illinois laborers must be granted on any work done on the construction or building of any public works project and that the prevailing rate of wages in the locality for each craft or type of worker or mechanic needed on the project, will be paid. The prevailing rates may be obtained by writing the Conciliation and Mediation Division, Illinois Department of Labor, 100 N. First St., Springfield, IL 62706 or on the IL Dept of Labor web site: <http://www.state.il.us/agency/idol/>.

38. The Americans with Disabilities Act. In submission of any proposal, the proposer acknowledges and warrants that the work or service shall be designed in full compliance with the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and with applicable regulations and accessibility guidelines there under. In addition, the proposer acknowledges the Environmental Barriers Act (IL Rev Stat Ch 111 1/2, par. 3711 et seq.) and its regulations in the Illinois Accessibility Code (71 IL Admin. Code S400.110 et seq.). That all products, services, and programs conform to, and be delivered, in a manner consistent with the American Disabilities Act. As a condition of receiving a contract with the Village of Glendale Heights, the vendor certifies that services, programs, and activities provided under said contract are and will continue to be in compliance with the ADA. Further, the vendor agrees to indemnify the Village of Glendale Heights against any and all claims and the costs of legal defense resulting from the vendor's failure to be in compliance with the ADA.

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish

all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(7) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission Rules and Regulations for Public Contracts so that such provision will be binding upon every such subcontractor; and that it will also so include the provision of paragraphs 1, 5, 6, and in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**BID/PROPOSAL FOR
CURRENT YEAR MAKE AND MODEL PETERBILT 348 LIFT TRUCK AND TRADE IN OF 2004
INTERNATIONAL 7400 LIFT TRUCK**

VILLAGE OF GLENDALE HEIGHTS, DUPAGE COUNTY, ILLINOIS

The proposal of _____
(Contractor's Name)

for the purchase of a **CURRENT YEAR MAKE AND MODEL PETERBILT 348 LIFT TRUCK AND TRADE IN OF 2004 INTERNATIONAL 7400 LIFT TRUCK.**

The undersigned proposes and agrees, if this proposal is accepted, to provide all necessary machinery, tools, apparatus, and of means of construction, including transportation services necessary to furnish all the materials, equipment, services, including training specified or referred to in the Request for Proposal for a Current Year Make & Model Peterbilt 348 lift truck and trade in of 2004 International 7400 lift truck.

By submitting this bid/proposal the undersigned conclusively assures and warrants to the Village of Glendale Heights that the undersigned has made these examinations and that the undersigned understands all requirements for the Current Year Make & Model Peterbilt 348 lift truck and trade in of 2004 International 7400 lift truck. If the undersigned's proposal is accepted, the undersigned agrees to be responsible for all errors in the proposal resulting from the undersigned's failure or neglect to comply with the Request for Proposal and agrees that the Village of Glendale Heights will, in no case, be responsible for any costs, expenses, losses, or change in anticipated profits resulting from such failure or neglect of the undersigned to make these examinations.

Attached to and made part of this proposal is a detail of the overall vehicle proposed, including complete details to the cab and chassis, body, features and equipment included with detailed product information on functionality. Any exceptions to the specifications must be clearly detailed.

Attached and made part of this proposal is the warranty of the equipment proposed and optional warranty costs.

A proposal guaranty in the form of a bid bond, executed by a corporate surety company, a bank cashier's check or a certified check payable to the Village of Glendale Heights for not less than five percent (5%) of the amount bid accompanies this proposal.

The Village reserves the right to accept or reject any or all of the proposed pricing designated in items A – E below.

The undersigned submits the following schedule of prices for the equipment proposed, including delivery, freight prepaid, FOB destination, 1635 Glen Ellyn Road, Glendale Heights, IL.

A. LUMP SUM BID FOR CURRENT YEAR MAKE & MODEL PETERBILT 348: LIFT TRUCK:
\$ _____

B. OPTIONAL BID FOR TRADE IN 2004 INTERNATIONAL 7400 LIFT TRUCK:

- Model: 7400 with Lift
- International Vin # 1HTWDAAR34J026306
- Mileage: 116,250

DEDUCT: \$ _____

C. TOTAL LUMP SUM BID FOR CURRENT YEAR MAKE & MODEL PETERBILT 348 LIFT TRUCK AND TRADE IN OF 2004 INTERNATIONAL 7400 LIFT TRUCK:

\$ _____

_____ Dollars and _____ cents.
(in words)

D. OPTION 1: WARRANTY EXTENDED TO THIRTY-SIX (36) MONTHS*

\$ _____

(please provide documentation detailing extended warranty and exclusions)

**Explanatory Note – It is understood that the standard warranty for this truck is as follows:*

Basic Vehicle – 12 months, unlimited miles

- *Applies to the basic highway vehicle, except for additional coverage and warranty exclusions listed below*

Major Components – 24 months, unlimited miles

- *Dana Spicer front axle, beam, spindles kingpin & kingpin bushings*
- *Dana Spicer rear axle, differential assembly, axle shafts & axle housing*
- *Manual transmissions, gears, case & bell housing*
- *Eaton auto shift*
- *Bendix and Meritor brakes, brackets, cam shafts, spiders and slack adjusters*
- *Structural components of the cab, hood and sleeper*

Extended Frame, Structure and Cab Corrosion – 36 months, unlimited miles

- *Frame rails, gussets, cross-members and A-braces*
- *Cab, hood and sleeper perforation caused by corrosion from within*

Diagnostic Equipment – 36 months, unlimited miles

- *Modem, antenna, and related remote diagnostic equipment.*

Paccar Batteries – 12 months, unlimited miles

Gaskets and wheel seals – 12 months, unlimited miles

Cab, Hood & Sleeper paint – 12 months, 100,000 miles

Frame Paint – Black Only – 12 months, 100,000 miles

Frame Paint other than black – 6 months, 50,000 miles

ADDENDUMS

The undersigned Contractor acknowledges receipt of the following addenda:

No. _____ Dated _____

No. _____ Dated _____

No. _____ Dated _____

No. _____ Dated _____

(If an individual):

Individual's Name

Street Address

City State Zip Code

Telephone Number

Signature of Individual

(If a partnership):

Partnership's Name

Street Address

City State Zip Code

Telephone Number

Signature of General Partner

(If a corporation):

Corporate Name

Street Address

City State Zip Code

Telephone Number

Name of President

Signature of President

Name of Secretary

Attest by Secretary:
