



ROOFING PERMIT ADDENDUM

(Single-family & Multi-family Asphalt Shingle Roofs)

1. All construction work involving new or replacement roofing shall comply with all applicable codes as adopted and amended by the Village of Glendale Heights.
 - 2006 International Residential Code
 - 2012 International Energy Conservation Code
 - 2006 International Property Maintenance Code
2. Any wood that is rotted or damaged must be replaced. Any new wood installed shall comply with the structural spans permitted for that product. (Trusses spaced 24 inches apart require ½" thick sheathing.) **A rough inspection is required if either:**
 - Any framing members need to be repaired or replaced, or
 - More than 25% of the roof decking must be replaced
3. Underlayment shall be installed throughout the roof area as described in the code. For roof slopes from 2:12 up to 4:12, double underlayment is required. **Asphalt shingles may not be used only on roof slopes of less than 2:12.**
4. Ice and water shield shall be installed at all eaves and valleys and must extend to a point no less than 24" beyond the inside of the exterior wall line.
5. Flashing shall be installed at wall and roof intersections, wherever there is a change in roof slope or direction and around roof openings in accordance with manufacturer's recommendations. Metal flashing shall be corrosion resistant, not less than 0.5 mm thick (No. 26 galvanized sheet), and free from rust or damage.
6. If covering over existing shingles, no more than (2) layers of shingles are allowed.
7. All shingles shall be nailed (not stapled) with galvanized or stainless steel, aluminum or copper roofing nails, minimum 12 gage shank and 3/8" dia. head, of a length to penetrate through the roofing materials and 3/4" into the roof sheathing. Where the roof sheathing is less than 3/4" thick, the fasteners shall penetrate through the sheathing.
8. Ventilation of unconditioned attic spaces shall be provided as follows:
 - For every 300 sq. ft. of roof area, there must be a minimum of 1 sq. ft. (144 sq. in.) of net free ventilating area. (A typical attic vent provides 50 sq. in. of net free vent area.)
 - At least 50% of the required net free ventilating area shall be at or near the ridge.

Please note the following additional requirements:

- All roofing contractors must provide a copy of a current State of Illinois license and must have a current Village of Glendale Heights registration on file. Please visit the Community Development Department at Village Hall to complete the registration process.
- If any changes occur during construction that deviate from the Village approved work scope, the changes must be submitted immediately in writing to the Village of Glendale Heights for review and approval.
- A final inspection shall be scheduled once all work is complete, the site is clean, and materials have been hauled away. No nails, underlayment, or removed shingles shall be left on the site. No one is required to be present.

I hereby certify that I have read and understand all of the above regulations, and I agree to comply with all of the regulations contained herein.

Signature

Date