



VILLAGE OF GLENDALE HEIGHTS  
 300 Civic Center Plaza  
 Glendale Heights, Illinois 60139  
 Community Development Department  
 (630) 260-6030

<b>DO NOT WRITE IN THIS SPACE</b>	
Permit No.:	_____
Date Issued:	_____
Permit Fee:	_____

## NEW BUSINESS BUILDING AND ZONING APPLICATION

(Please Print)

APPLICANT NAME: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

APPLICANT PHONE NUMBER: \_\_\_\_\_ ALTERNATIVE PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS OF BUSINESS: \_\_\_\_\_

NEW BUSINESS  RELOCATING BUSINESS (FROM: \_\_\_\_\_)

NAME OF SHOPPING CENTER OR INDUSTRIAL PARK: \_\_\_\_\_

ZONED: \_\_\_\_\_ SIZE OF BUILDING/UNIT: \_\_\_\_\_ SQUARE FEET

NUMBER OF EMPLOYEES (LARGEST SHIFT): \_\_\_\_\_ NUMBER OF COMMERCIAL VEHICLES: \_\_\_\_\_

NUMBER OF PARKING SPACES: \_\_\_\_\_ NUMBER OF HANDICAPPED SPACES: \_\_\_\_\_ NUMBER OF LOADING BAYS: \_\_\_\_\_

PROPOSED USE: (Check all that apply)	<input type="checkbox"/> RETAIL	<input type="checkbox"/> RESTAURANT	<input type="checkbox"/> OFFICE
<input type="checkbox"/> SERVICE	<input type="checkbox"/> WAREHOUSE/STORAGE	<input type="checkbox"/> LIGHT MANUFACTURING	<input type="checkbox"/> OTHER _____

OUTDOOR STORAGE:  Y  N TRUCK OR TRAILER PARKING:  Y  N HAZARDOUS MATERIALS:  Y  N  
 OR PROCESSES

SALE OF ALCOHOL:  Y  N SALE OF TOBACCO:  Y  N LIVE ENTERTAINMENT:  Y  N

IN DETAIL DESCRIBE THE PROPOSED BUSINESS: \_\_\_\_\_

DOES THIS BUILDING/UNIT HAVE A WORKING FIRE SPRINKLER SYSTEM:  Y  N FIRE DISTRICT:

DOES THIS BUILDING/UNIT HAVE A WORKING FIRE ALARM SYSTEM:  Y  N  BLOOMINGDALE

DOES THIS BUILDING/UNIT HAVE A WORKING FIRE PUMP:  Y  N  CAROL STREAM

DOES YOUR BUSINESS REQUIRE ANY SITE OR BUILDING MODIFICATIONS:  Y  N  GLENSIDE

POTENTIAL BUILDING OR SITE MODIFICATIONS: (Check all that apply)	<input type="checkbox"/> RACKING	<input type="checkbox"/> FIRE ALARM	<input type="checkbox"/> FIRE SPRINKLER
<input type="checkbox"/> INTERIOR REMODEL	<input type="checkbox"/> ADDITION	<input type="checkbox"/> KITCHEN HOOD	<input type="checkbox"/> DEMOLITION

DESCRIBE ANY PROPOSED SITE OR BUILDING MODIFICATIONS: \_\_\_\_\_

**PLEASE CONTACT THE COMMUNITY DEVELOPMENT DEPARTMENT TO DETERMINE IF A BUILDING PERMIT IS NECESSARY FOR YOUR REQUEST.**

UNDER PENALTIES OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief, I agree to comply with all provisions of the Building and Zoning Ordinances of the Village of Glendale Heights and all amendments thereto.

Signature: \_\_\_\_\_

Affirmation of Applicant

<b>DO NOT WRITE IN THIS SPACE</b>	PROPOSED USE: _____	Permitted Use: _____
<input type="checkbox"/> ZONING REVIEWED: _____	_____	Conditional Use/PUD: _____
<input type="checkbox"/> BUILDING REVIEWED: _____	_____	
<input type="checkbox"/> FIRE APPROVAL: _____	Director of Community Development	