

**PROPERTY ENHANCEMENT COMMITTEE
MEETING MINUTES April 23, 2014**

Present: Chair Bill Schmidt; Members Sandy Gresak, Jim Hilburn, Eric McFadden, Village Board liaison Chester Pojack; Staff liaison Steve Kalish, staff members Tom Bialas, and Mark Herman.

Chairman Bill Schmidt called the meeting to order at 6:35 PM.

Minutes

March 26, 2014 minutes were approved.

Discussion Items

Bill Schmidt had a question concerning holiday light violations. Steve Kalish responded by noting he did not have an exact number of violation notices written, but that there was a large stack. The Community Service Officers from the Police Department have largely handled this, and if there is no compliance they would inform Steve and tickets would then be issued.

Staff wanted to inform the committee that John Tautkus recently volunteered to visit Washington, Illinois to help with recovery efforts from the tornado last fall. John helped with permits and performing inspections.

Discussion by Steve Kalish of grass/weeds. For grass/weeds the Village has an 8" height maximum. This is written in both the Village Ordinance and also in the Property Maintenance Code. In addition, last year the Village Code was amended to address certain issues. Property owners must maintain the parkways, and also that vegetable gardens are not allowed in the front yard. Typically staff will write a notice and give three days for compliance. There is only one notice given per year. All of these regulations pertain to all types of property in the Village, not just residential.

Mark Herman briefly reviewed the grant the Village recently received from the Illinois Housing Development Authority for \$75,000 to help address many of these issues for vacant residential properties.

Steve Kalish then reviewed trash/rubbish procedures. Staff uses section 307.1 of the Property Maintenance Code to issue notices/violations. "Rubbish" is a key term in this section, and can be defined to mean many different items, as opposed to just trash. Typically there is only one notice given per incident for compliance.

Tom Bialas reviewed the Adopt-a-Street program. The Property Enhancement Committee would be used as the oversight committee for the program, which would be managed by Parks staff. The Property Enhancement Committee would approve or deny requests that are made. The Committee could redirect applicants who propose to work on a busy street or do

work in an area that does not need the attention. Bill Schmidt suggested a slight change, to end the program by October 25, so to not create any conflicts with Halloween. There were no objections by the Property Enhancement Committee to taking on the responsibility of being the oversight committee for the Adopt-a-Street program.

Items Raised by Committee and staff

Chester Pojack raised a concern about a brick wall in disrepair at the Dillon Clubhouse. The issue of trash/rubbish on the railroad right-of-way was also raised. Steve Kalish informed the Committee that John Tautkus is working with the railroad on this matter. In addition, the Public Hearing sign at 602 E. North Avenue was still up and needs to be removed.

Eric McFadden raised a concern about holiday lights not being down at the following locations: 1901 Aspen and 1930 Woodside. Additional concerns were raised about an inoperable vehicle at 1919 Woodside, junk/rubbish at 1937 Burr Oak, and the sign for Choice Cabinets at Bloomingdale Road. Finally, there is a concern about the maintenance of the flowerbed at Brandon and Bloomingdale road.

Next Meeting: May 28, 2014 at 6:30 PM

Adjourn

The meeting was adjourned at 7:21 PM.