



The Village of Glendale Heights has implemented several guidelines as part of our efforts to keep the public and Village employees' safe during the pandemic.

When scheduling your inspection, you will be asked several questions regarding your exposure to COVID 19 and if you are experiencing symptoms. If you have had exposure or are experiencing symptoms you will be asked to delay your inspection.

If you have exposure to someone with COVID 19 or exhibit symptoms prior to the scheduled inspection, we request that you cancel the inspection. You will not be charged a reinspection fee if you cancel the inspection prior to the date of the inspection.

During an inspection, the following procedures will be followed:

- The inspector will ask several questions regarding your exposure to COVID 19 and if you are experiencing symptoms.
- Social distancing guidelines of six feet of separation must be observed at all times
- Only one other person in addition to the inspector should be on the property
- Masks are required. The inspector will not conduct the inspection if these requirements are not met.
- The inspector will be wearing Personal Protective Equipment (PPE) while conducting the inspection.

If you fail to comply with the procedures, the inspection will not be conducted and a \$75 reinspection fee will be assessed. If you exhibit symptoms of COVID-19, the inspector may cancel the inspection and ask that you reschedule it.

A copy of this information is being provided to you for your records.

Please sign below to acknowledge receipt

Signature

Date