

# Village of Glendale Heights

*A Proud & Progressive Village for all People*



*Now accepting applications for the position of*

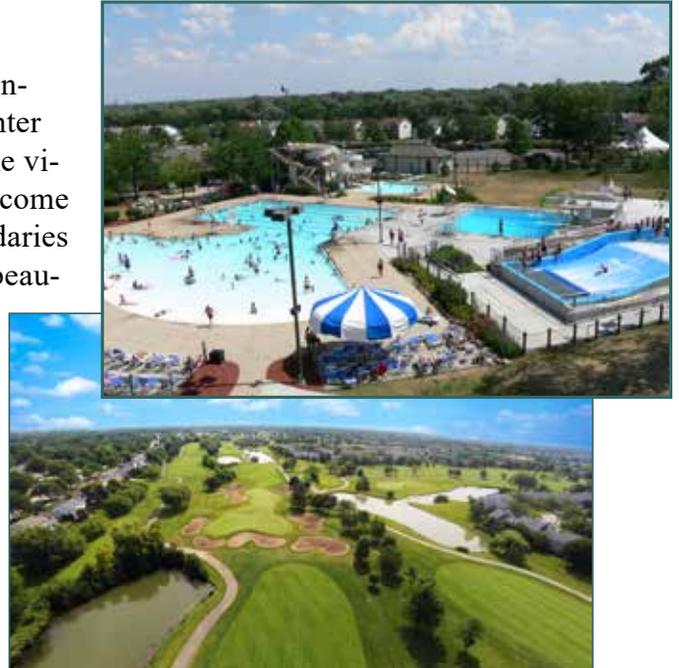
***PART-TIME SOUS CHEF***

# The Village of Glendale Heights

The Village of Glendale Heights is a modern residential, suburban community, 15 miles west of the Chicago city limits. Over the years, the Village has welcomed a significant growth, both in population, and within our business community. Its landscape is dotted with ranch homes, split levels, apartments, condominiums, shopping centers, churches, industrial business parks, beautiful community and neighborhood parks, modern service facilities, and three excellent elementary school systems.

The positive influence of many improvements to the Village, including Camera Park, renovations to the Civic Center, the Center for Senior Citizens, and the Sports Hub, unmistakably echo the vibrant character and the vitality of our community. We have become an attractive, growing community, that boasts within its boundaries AMITA Health Adventist Medical Center, GlenOaks and the beautiful Glendale Lakes Golf Club, owned and managed by the Village of Glendale Heights.

The current population is 34,208 as of the 2010 census. The Village of Glendale Heights is dedicated to maintaining its progressive atmosphere, while offering its residents superior community amenities and services that respect the concerns of residents, while striving to provide a safe, viable community in which to live.



## Village Government



The Village of Glendale Heights was incorporated in July of 1959. The first election was held on August 2, 1959. Though incorporated as Glendale, the name was changed to Glendale Heights in March 1960 because of a conflict with another Glendale in southern Illinois. The name chosen is appropriate for “Glendale” as it reflects a close geographic identity with two neighbors, Glen Ellyn to the south and Bloomingdale to the north. “Heights” describes the unique topography of the Village as it rests on two distinct elevations with a 100-foot variation.

The Village is a home rule municipality under the Constitution of the State of Illinois and is governed by a Village President and 6 Village District Trustees. The elected officials serve alternating four-year terms.

The Village of Glendale Heights has over 300 employees making up several departments which include, Administration; Police; Parks, Recreation & Facilities; Public Services; Finance; Administrative Services; Community Development; and Glendale Lakes Golf Club.

## Village of Glendale Heights Mission Statement

The Village of Glendale Heights strives to improve the quality of life to all its residents and commits to serve, protect and provide a high standard of services and programs through the cooperative efforts of its residents, businesses, employees and elected officials.

## **Part-Time Sous Chef**

The Village of Glendale Heights seeks an energetic and experienced professional for the position of part-time Sous Chef for our public golf course. Glendale Lakes Golf Club is an 18-hole public golf course owned and operated by the Village of Glendale Heights. Centrally located between the north and south suburbs of Chicago and just 3 miles west of I-355, this Dick Nugent designed golf course challenges golfers of all skill levels. Glendale Lakes Golf Club also has a beautiful banquet facility that accommodates groups up to 220 people and hosts wedding receptions, golf outings, business meetings and other social events.

The Part-Time Sous Chef works under the direct supervision of the Food & Beverage Operations Manager and/or the Division Manager and supervises part-time cooks and other golf staff, as assigned.

The Part-Time Sous Chef performs a variety of administrative, supervisory and professional duties in the Food and Beverage Division of the Glendale Lakes Golf Club. The primary responsibility of the part-time Sous Chef is to coordinate with the Food & Beverage Operations Manager and/or the Division Manager on all daily and special function menus. The part-time Sous Chef will assist in the food ordering, handling, preparation and presentation of all meals and food served at the Glendale Lakes Golf Club; assists with controlling costs of all food and beverage outlets, supplies, products and equipment; and assist with estimating product and personnel levels.

This position is expected to work mainly breakfast and lunch events on weekends and occasional weekdays.

The successful candidate will possess:

- 3 years of progressive responsibility in food and beverage industry required;
- Trade/vocational/degree in culinary or related field preferred;
- Basic data entry skills
- Solid time management, organization and prioritization skills;
- Proven ability to effectively build and foster a team environment;
- Ability to make decisions in a fast paced environment;
- Bi-lingual/Spanish speaking a plus;
- An Illinois Food Service Sanitation Certificate and a valid Illinois State driver's license or ability to obtain one within three months from date of employment.

## **Compensation & Benefits**

The hourly pay range is \$17.92 – \$21.50, commensurate with qualifications and experience.

To learn more about Glendale Lakes Golf Club, visit <http://www.glendalelakes.com/>.

# How to Apply

Interested candidates should submit a cover letter, resume, three (3) professional references and a Village of Glendale Heights application to:

Village of Glendale Heights  
Attn: HR Division  
300 Civic Center Plaza  
Glendale Heights, IL 60139

All job offers are conditional upon the satisfactory outcome of pre-employment drug testing and a complete background check. Employees are required to have their permanent residency within a 15-mile radius of the Village.

Posted 05/03/2022; applications being accepted until position is filled.

An Equal Opportunity Employer.

The Village of Glendale Heights' is committed to a nepotism policy of employment and advancement based upon qualifications and merit, without discrimination in favor of or in opposition to the employment of immediate family members.

If you are an immediate family member (an employee's spouse; an employee's natural, step, adopted or foster parent; an employee's mother-in-law, father-in-law, daughter-in-law or son-in-law; an employee's grandparent; an employee's child or grandchild; an employee's sister or brother; employee's aunt, uncle, niece, nephew; spouse's grandparent, brothers-in-law, sisters-in-law; or any other dependent residing in the same household of the employee) to a current or past Village employee, please indicate so in the "How did you hear about position?" section of your employment application.