

# Village of Glendale Heights

*A Proud & Progressive Village for all People*



*Now accepting applications for the  
position of*

**TEMPORARY MAINTENANCE WORKER**



# The Village of Glendale Heights

The Village of Glendale Heights is a modern residential, suburban community, 15 miles west of the Chicago city limits. Over the years, the Village has welcomed a significant growth, both in population, and within our business community. Its landscape is dotted with ranch homes, split levels, apartments, condominiums, shopping centers, churches, industrial business parks, beautiful community and neighborhood parks, modern service facilities, and three excellent elementary school systems.

The positive influence of many improvements to the Village, including Camera Park, renovations to the Civic Center, the Center for Senior Citizens, and the Sports Hub, unmistakably echo the vibrant character and the vitality of our community. We have become an attractive, growing community, that boasts within its boundaries AMITA Health Adventist Medical Center, GlenOaks and the beautiful Glendale Lakes Golf Club, owned and managed by the Village of Glendale Heights.

The current population is 34,208 as of the 2010 census. The Village of Glendale Heights is dedicated to maintaining its progressive atmosphere, while offering its residents superior community amenities and services that respect the concerns of residents, while striving to provide a safe, viable community in which to live.



## Village Government



The Village of Glendale Heights was incorporated in July of 1959. The first election was held on August 2, 1959. Though incorporated as Glendale, the name was changed to Glendale Heights in March 1960 because of a conflict with another Glendale in southern Illinois. The name chosen is appropriate for “Glendale” as it reflects a close geographic identity with two neighbors, Glen Ellyn to the south and Bloomingdale to the north. “Heights” describes the unique topography of the Village as it rests on two distinct elevations with a 100-foot variation.

The Village is a home rule municipality under the Constitution of the State of Illinois and is governed by a Village President and 6 Village District Trustees. The elected officials serve alternating four-year terms.

The Village of Glendale Heights has over 300 employees making up several departments which include, Administration; Police; Parks, Recreation & Facilities; Public Services; Finance; Administrative Services; Community Development; and Glendale Lakes Golf Club.

## Village of Glendale Heights Mission Statement

The Village of Glendale Heights strives to improve the quality of life to all its residents and commits to serve, protect and provide a high standard of services and programs through the cooperative efforts of its residents, businesses, employees and elected officials.

# Temporary Maintenance Worker

The Village of Glendale Heights has a position available for one (1) temporary Maintenance Worker in the Streets Division of the Public Works Department.

This position performs a variety of skilled and semi-skilled maintenance work and operates a variety of specialized equipment in the construction, repair, maintenance and replacement of streets, sidewalks, and storm water infrastructure. Inspects, repairs, and maintains streets, sidewalks, street signs, streetlights, and at frequent intervals to insure that all aspects of the systems are functioning properly. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, etc.

Maintains a variety of Village and IEPA records relating to inspections, maintenance activity, street repairs, street signs and lights, work completed, etc. Operates light and medium-sized construction and power equipment, such as snowplow and de-icing truck, street sweeper, vactor jetter/vactor truck, front end loader, and backhoe/loader. Ability to perform heavy manual tasks for extended periods of time, work safely, communicate effectively verbally and in writing, establish and maintain effective working relationships with employees, other departments and the public.

Previous experience in a Municipality Street Division is preferred. Electrical Certification and NIMS Certification desirable. This position requires to be on-call for emergencies out of regular work hours on a periodic basis throughout the year.

Graduation from high school or GED equivalent and two (2) years of experience relating to construction, maintenance, or repair or any equivalent combination of education and experience.

Valid State Driver's license, with CDL Class-B certifications strongly desired at time of application. The successful candidate will be required to follow the terms and conditions of the Omnibus Transportation Employee Testing Act of 1991 (49 USCA 2717 et seq.) and all related Village Policies.

## Compensation & Benefits

Hourly rate of pay is \$27.56.

## How to Apply

Applications accepted until the position is filled and should be submitted to:

Village of Glendale Heights  
Attn: HR Division  
300 Civic Center Plaza  
Glendale Heights, IL 60139

Or online at: <https://glendaleheights.org/administration/hr.asp>

All job offers are conditional upon the satisfactory outcome of pre-employment drug testing and background check. Posted 05/13/2022. An Equal Opportunity Employer.

The Village of Glendale Heights' is committed to a nepotism policy of employment and advancement based upon qualifications and merit, without discrimination in favor of or in opposition to the employment of immediate family members.

If you are an immediate family member (an employee's spouse; an employee's natural, step, adopted or foster parent; an employee's mother-in-law, father-in-law, daughter-in-law or son-in-law; an employee's grandparent; an employee's child or grandchild; an employee's sister or brother; employee's aunt, uncle, niece, nephew; spouse's grandparent, brothers-in-law, sisters-in-law; or any other dependent residing in the same household of the employee) to a current or past Village employee, please indicate so in the "How did you hear about position?" section of your employment application.