

# Village of Glendale Heights

*A Proud & Progressive Village for all People*



*Now accepting applications for the  
position of*

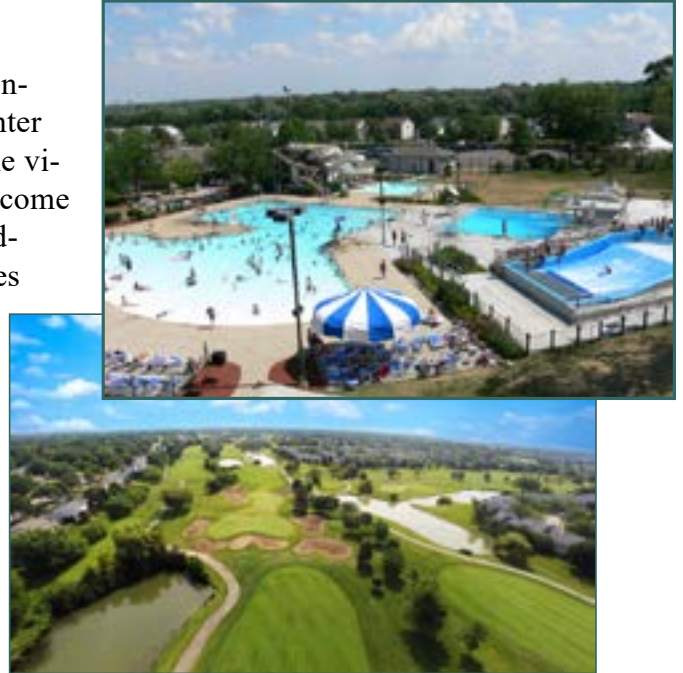
**FULL-TIME GROUNDSKEEPER**

# The Village of Glendale Heights

The Village of Glendale Heights is a modern residential, suburban community, 15 miles west of the Chicago city limits. Over the years, the Village has welcomed a significant growth, both in population, and within our business community. Its landscape is dotted with ranch homes, split levels, apartments, condominiums, shopping centers, churches, industrial business parks, beautiful community and neighborhood parks, modern service facilities, and three excellent elementary school systems.

The positive influence of many improvements to the Village, including Camera Park, renovations to the Civic Center, the Center for Senior Citizens, and the Sports Hub, unmistakably echo the vibrant character and the vitality of our community. We have become an attractive, growing community, that boasts within its boundaries AdventHealth GlenOaks and the beautiful Glendale Lakes Golf Club, owned and managed by the Village of Glendale Heights.

The current population is 34,208 as of the 2010 census. The Village of Glendale Heights is dedicated to maintaining its progressive atmosphere, while offering its residents superior community amenities and services that respect the concerns of residents, while striving to provide a safe, viable community in which to live.



## Village Government



The Village of Glendale Heights was incorporated in July of 1959. The first election was held on August 2, 1959. Though incorporated as Glendale, the name was changed to Glendale Heights in March 1960 because of a conflict with another Glendale in southern Illinois. The name chosen is appropriate for “Glendale” as it reflects a close geographic identity with two neighbors, Glen Ellyn to the south and Bloomingdale to the north. “Heights” describes the unique topography of the Village as it rests on two distinct elevations with a 100-foot variation.

The Village is a home rule municipality under the Constitution of the State of Illinois and is governed by a Village President and 6 Village District Trustees. The elected officials serve alternating four-year terms.

The Village of Glendale Heights has over 300 employees making up several departments which include, Administration; Police; Parks, Recreation & Facilities; Public Services; Finance; Administrative Services; Community Development; and Glendale Lakes Golf Club.

## Village of Glendale Heights Mission Statement

The Village of Glendale Heights strives to improve the quality of life to all its residents and commits to serve, protect and provide a high standard of services and programs through the cooperative efforts of its residents, businesses, employees and elected officials.

# Full-Time Groundskeeper

The Village of Glendale Heights Leisure Services Department has a position available for a full-time Groundskeeper. This position performs a variety of unskilled and semi-skilled tasks in the maintenance, repair and operations of public buildings, grounds, open spaces, parks and playgrounds.

Duties include: mows and trims grass, pulls weeds, plants and maintains flower beds, assists in the maintenance, trimming, removing, chipping, watering and inspecting of trees and shrubs, assists in top-dressing, soil conditioning and seeding of various park areas and open space. Snow shoveling of sidewalks, pedestrian paths, and bicycle paths. Cleans and maintains tennis, basketball, and volleyball courts, pathways and other outdoor sport facilities. Maintains baseball, soccer, football and other outdoor athletic fields including mowing, dragging, lining, and leveling. Inspects and repairs sports field equipment, such as goal posts, benches and bleachers.

Assists in manual labor involved in construction and maintenance projects, performs assigned duties as required for outdoor parks and grounds facilities, sets up and takes down equipment and prepares facilities for various park and recreation programs use. Maintains a variety of records relating to inspections, repairs and maintenance activities including daily time sheets.

Graduation from high school or GED equivalent and some experience relating to park and open space maintenance preferred. Needs a valid State Driver's license.

## Compensation & Benefits

Hourly Rate: \$18.98 – \$26.96, commensurate with qualifications and experience. The Village of Glendale Heights offers full-time employees a generous benefit package including health and dental insurance. This is a Teamsters union, non-exempt position.

## How to Apply

To apply, please submit an application and three professional references to:

Village of Glendale Heights  
Attention: Human Resources Division  
300 Civic Center Plaza  
Glendale Heights, Illinois 60139

All job offers are conditional upon the satisfactory outcome of pre-employment drug testing and background investigation. Potential candidate must live within a 15-mile radius of the Village.

Posted 07/11/22; applications are being accepted until 07/25/22. An Equal Opportunity Employer. The Village of Glendale Heights' is committed to a nepotism policy of employment and advancement based upon qualifications and merit, without discrimination in favor of or in opposition to the employment of immediate family members.

If you are an immediate family member (an employee's spouse; an employee's natural, step, adopted or foster parent; an employee's mother-in-law, father-in-law, daughter-in-law or son-in-law; an employee's grandparent; an employee's child or grandchild; an employee's sister or brother; employee's aunt, uncle, niece, nephew; spouse's grandparent, brothers-in-law, sisters-in-law; or any other dependent residing in the same household of the employee) or a personal, political, financial, or commercial relationship to a current or past Village employee, please indicate so in the "Applicant Information" section of your employment application.