

Glendale Lakes Golf Club Committee
May 10, 2018 at Glendale Lakes Golf Club

Meeting called to order at 7:10pm by Chairman Pat Maritato, a quorum was established and the meeting began.

Attendance: Pat Maritato (Chair), Sharon Sullivan, Dave Edwards, Michael Marron (Deputy Village Administrator), Ed Lambke, Donna Becerra, Raquel Becerra (Village Administrator), Chester Pojack, and Jennifer Ferrell

Not present on committee: Mayor Linda Jackson

Others present: Randy Zelinka, Rosemary Russell (Notes/Minutes)

Communications: Chairman Maritato raised the question of video gaming and stated he would like to discuss later in the meeting.

Public Discussion: No one present.

Approval of Minutes from Jan. 25, 2018 Meeting: Mr. Maritato asked for a motion to approve the previous Meeting's Minutes, Sharon Sullivan motioned to approved and Ed Lambke seconded.

Golf Management Reports: Jennifer Ferrell gave a brief synopsis of the months of January, February and March. She then asked the Committee if there were any questions. She stated that the Golf Course opened on March 16. Donna Becerra asked if the Spring Fling had to be canceled to which Jennifer stated yes. She then explained that all groups were called and rescheduled to May 5th. The Spring Fling began at noon due to other events booked and attendees received a box lunch and then dinner after the event. There were 130 participants and they were charged \$75 for the rescheduled day. A survey was conducted with the participants with a 50/50 approval rating for the rescheduled event. Dave Edwards asked if they pre-paid for the event to which Jennifer stated they did not. Chairman Maritato then stated he does not approve of prepayment because of the issues involved when an event is canceled (the paperwork and bookkeeping involved). Dave Edwards then questioned about giving a refund only to golf green fees. Raquel Becerra and Mike Marron will revisit this issue.

Golf Outings: Jennifer Ferrell stated that outings will start in June and there are several big groups this year and that inquiries are coming in weekly.

Banquet Event Bookings: Jennifer Ferrell stated that beginning May 1 our weekends will be busy with weddings and quinceañeras. She also stated that the F&B Department has put together a specific packet of information for quinceañeras. The cost is obviously not the same as a wedding but does come close.

New Business:

- i. **Spring Fling Review:** Jennifer Ferrell reiterated her earlier comments that this is the first time in her tenure at the Golf Course that Spring Fling has been canceled and rescheduled.
- ii. **Charity Classic Update:** Jennifer Ferrell stated our charities this year will be the same as last year. To date, there are 8 sponsorships, 6 tee sponsors, 36 golfers, and 3 additional dinner

- guests. Additionally, 2 wine tastings have been donated, along with, 2 Blackhawks tickets from Sunrise Chevrolet, and a BBQ grill from John Thorsen on Hole #16. Village Administrator Raquel Becerra is still researching 501(c)(3) status for Charity Classic in order to seek larger donations.
- iii. **Golf Season Review:** All the new leagues started May 1, however, the HS League has only met once so far. On Senior Day, we hosted 30 golfers for 18 holes. The Wednesday PM League on May 9 had 7 golfers who stayed through a rain delay. Sharon Sullivan asked if there is an obligation to play every week and Jennifer stated there is not. The cost is \$28 for 9 holes and \$5 of that money is put in the prize fund.
 - iv. **Silver Tees:** Ed Lambke commented that he has played since the silver tees have been installed and he liked them.
 - v. **Golf Carts/Batteries:** Jennifer Ferrell spoke regarding the purchase of new carts and batteries. The batteries for our fleet of carts are split evenly with half being 10 years old and the other half being 5. We have replacement batteries for 35 and our new carts will be here by the end of May. In the future, we will budget batteries to be replaced every 4 years so that they can be replaced in the winter so carts will be ready for spring. Chairman Maritato questioned replacing in the winter and wondered if that would not put us behind with other projects? Also, Jennifer stated that Brian Trifilio is currently home recuperating from knee surgery and waiting to receive doctor's orders as to when he can return to work.
 - vi. **Fish Fry/Easter/Mother's Day:** We hosted two Fish Fry's during Lent this year due to events booked on the other Fridays. Our revenue for those two dinners was \$1,000. Randy Zelinka stated that if we make it more inviting and special our customers will come. Chairman Maritato stated when he came for dinner the food and service were very good. Randy Zelinka also stated he would prefer to only host Fish Fry for one Friday next year and Sharon Sullivan stated perhaps that should be Good Friday. Our numbers for Easter Sunday, April 1, were also very good (510 attendees) and, to date, 2018 had the best attendance in our history. Randy Zelinka stated our profit was \$3,500 for the day and there were many newcomers he had never seen before. Jennifer Ferrell stated that as of this day we currently have reservations for 380 for Mother's Day. Dave Edwards asked if we track the weather conditions on these events to see if that has any influence.
 - vii. **New Window Treatments:** Over the winter, Steve Engel, Maintenance Technician with the Facility Management Team, made wood cornices to replace the swag draperies currently in the banquet rooms. Sharon Sullivan, Ed Lambke and Chairman Maritato all liked the new cornices. Sharon Sullivan asked if we could have ordered wooden blinds instead? Raquel Becerra stated that we could add film that would reduce the amount of sun coming into the room. Chairman Maritato stated this is an issue to research and discuss at a later date. Everyone agreed the cornices look very nice.

Project Updates:

Jennifer Ferrell informed the Committee that we did not aerify this year. Per Brian Trifilio's request aerification was done only in certain spots where it was needed. Ed Lambke asked will we do it in the fall? Jennifer stated she would prefer not to in the fall due to golf outings and post season high school tournaments.

- i. **Bunker Renovations:** Bunker #16 left has been taken out. Hole #3 needs to have the drainage fixed and the willow trees are coming out. Chairman Maritato asked if more fill was need for the bunkers. He stated he can get another load for Brian Trifilio if needed. Jennifer Ferrell then stated that the Golf Course is waiting for the skid steer from the Village which is quite vital to bunker renovations.

- ii. **Projects/Purchases 2019-2020:**

Golf/Clubhouse: This year the parking lot and basement need to be sealcoated and re-stripped. Pat Maritato stated the Village could stripe the parking lot. Jennifer Ferrell discussed security cameras for the Clubhouse and Grounds Buildings. She stated that Costco has a security camera system where the images could be digitally recorded. This system is being researched. Additionally, the Golf Course is in the process of securing permits to be connected to a fiber optic network.

Golf Grounds: Jennifer Ferrell stated the cottonwood trees have been removed from the Maintenance yard and now the roof repairs can be made. She also stated that the Golf Course is in need of various cart path repairs along with repairs to the cart ramp. Before the Charity Classic Golf Outing the Streets Department will repair.

Food & Beverage: The Golf Course would like to purchase new lighter and collapsible risers, however, Jennifer Ferrell stated she would like to be able see the new risers before purchase. New window treatments have been made and installed in the banquet rooms. Randy Zelinka reported the new software program, Caterease, has been installed on the F&B computers. This program will bring our system into the 21st century. Also, the washer and dryer in the basement have been replaced at a cost of \$800. Chairman Maritato asked about the cost of replacing the washer and dryer versus dry cleaning. Randy Zelinka stated that when the skirts are dry cleaned we are charged by the foot which becomes very costly.

Other Discussion Items: Chairman Maritato returned to his earlier discussion regarding video gaming. He stated he has shifted gears from his previous beliefs and would possibly like to research adding them to the Clubhouse. Raquel Becerra stated it is her believe there is not enough space in the bar to add them due to their size. Chairman Maritato stated he believes there are smaller machines available. Randy Zelinka stated he believes a bride and groom would not like to see these machines in the bar during their wedding. He also stated that we could possibly enclose a small area outside and put them there. Raquel Becerra asked Jennifer Ferrell to check with other courses to see if they have them and how they are received by their patrons. Dave Edwards stated the Committee has discussed this issue in the past. Chairman Maritato ended this discussion by stating he is only trying to generate more monies for the Golf Course and perhaps we should try this for one year.

Lastly, Chairman Maritato questioned why we do not have an ATM machine on the premises. Sharon Sullivan stated it is because it is too costly. Mike Marron stated he also believes it is a cost issue. Raquel Becerra stated we can research this issue and get pricing.

Chairman Maritato asked to adjourn the meeting at 8:11pm. Dave Edwards motioned to adjourn and Sharon Sullivan seconded. The meeting adjourned at 8:11pm.