

Historic House Committee Meeting Minutes May 20, 2024

Members Present: Trustee Mike Light - Chairman
Sue Light
Jeanette Wilson
William Wilson
John David
John Staffa
Keith Knautz - Staff
Jessica Maricich – Staff

The meeting was called to order at 6:31 p.m. The following are the minutes from the May monthly meeting for the Historic House Committee. At this meeting, the committee discussed the upcoming field trip with Glenside Middle School, the upcoming Open House events, and committee shirts.

Glenside Middle School Field Trip – Raphael Tolentino (Social Studies Teacher) scheduled a field trip for the Glenside Middle School at the Historic House. There will be two sessions on Friday, May 24; one from 8:45 am to 11:00 am and another at 12:15 pm to 2:30 pm. The plan is to have 4 tour groups (no larger than 15). Two of them will walk around the lake and two will be inside (one starting upstairs and one starting downstairs). Staff (Keith and Jess) created a tour speech and a scavenger hunt to use during the field trip.

Memberships – Recreation Supervisor Jessica Maricich proposed for the Historic House to be a part of the DuPage County Historical Society and the Historic Reservation Division. Jessica is still working on this application.

Uniforms – The committee discussed having shirts/polos for the committee to wear during events to help them stand out from the crowd. The committee discussed colors and decided on blue. Recreation Supervisor Jessica is going to meet with the PR Department (Luisa) to design the logo based on the sketch the committee created during the meeting. John Staffa will then be printing the shirts and will (hopefully) have an example at the Board Meeting on Thursday, June 6.

Events

- **Summer Open Houses:** reviewed marketing materials and the committee signed up for the Open Houses that they are available to work.
- **Harvest Fest:** The committee will have a pumpkin patch at Harvest Fest.
- **Victorian Christmas / Christkindl market:**
 - Work with Tanya on getting tents donated.
 - Tanya said that the Police Department and Glendale Heights Kiwanis Club would pay to have a carriage ride around the lake for the event from 2:00 pm to 4:00 pm.
 - Tanya is able to get hot water containers donated to the event.
 - Mugs may not happen in 2024 due to the price and the committee not knowing how popular the event will be in its first year.
 - Have a photo area for families (perhaps on the porch) and print photos like we do for Breakfast with Santa
 - Talk to nearby business in order to use their parking lot
 - Carolers/singers – talk to Tanya for an update

Upcoming Items – A list of items to be undertaken was discussed including:

- 2020 Wall needs new letters and numbers, an explanation for the shovel, adding the renaming of the Senior Center to the Linda Jackson Center for Senior Citizens
- Building and property repairs need to be undertaken: nail in the floor

Village of Glendale Heights Board Meeting – The committee discussed Recreation Supervisor Jessica Maricich speaking at a Village of Glendale Heights Board Meeting in June to promote the Historic House and its events. The entire committee is encouraged to be there in support of the Historic House.

Next Meeting – A discussion to set the next meeting took place and the date was decided to be Monday, June 24th at 6:30 pm at the Historic House.

Adjournment - The meeting was adjourned at 7:42 pm.