

Historic House Committee Meeting Minutes June 24, 2024

Members Present: Trustee Mike Light - Chairman
Sue Light
Jeanette Wilson
Bill Wilson
John David
Bev Pappas
Keith Knautz - Staff
Jessica Maricich – Staff

The meeting was called to order at 6:29 p.m. The following are the minutes from the June monthly meeting for the Historic House Committee. At this meeting, the committee discussed the previous Open House, the upcoming Open House events, and Victorian Christmas.

Open House (Ice cream social) – The first Historic House Open House happened on Saturday, June 22. The Glenside Public Library partnered with the Committee on this event and provided the ice cream. It is estimated that we had 125 people in attendance. To improve the next Open House, Jessica created/updated event signs to better communicate information to the public. She also created a checklist of everything that needs to be done before and after the Open House event. The Committee also discussed purchasing a Smart TV to replace the current TV in the Conference Room and purchasing a Bluetooth speaker to better play music at the event. The Committee also discussed getting Wi-Fi at the Historic House. The I.S. Department said that they can do this, but that it is part of a bigger, long-term project for them.

Memberships – Recreation Supervisor Jessica Maricich proposed for the Historic House to be a part of the DuPage County Historical Society and the Historic Reservation Division. Jessica is still working on this application. John also presented the “Passport to Adventure” Illinois Kane-DuPage Counties: A Guide to the Museums & Nature Centers in Kane & DuPage Counties. This is something Jessica will look more into and see if the Historic House is able to be apart of the passport booklet.

Uniforms – Luisa from the PR Department is still working on the logo for the shirt.

Events

- **Summer Open Houses:** reviewed the past event and discussed how it can improve.
- **Harvest Fest:** The committee will have a pumpkin patch at Harvest Fest.
- **Victorian Christmas / Christkindl market:**
 - Jessica and Tanya met before the Historic House Committee meeting
 - Tanya is working on getting tents donated from CRDN
 - Tanya got 2 hot water dispensers donated from Starbucks
 - Tanya said that the Police Department and Glendale Heights Kiwanis Club would pay to have a carriage ride around the lake for the event from 2:00 pm to 4:00 pm.
 - A police officer will talk to the nearby businesses to see if they will allow us to utilize their parking lot during the event
 - Tanya is getting a quote for some carolers to perform during the event – depending on the price, we might partner up with the Library for this as well.
 - Tanya and Jessica discussed what vendors from the seasonal market would be good to have at the event
 - Have a photo area for families (perhaps on the porch) and print photos like we do for Breakfast with Santa – work with PR on lighting and such

Facilities/Repairs – A list of items to be undertaken was discussed including:

- 2020 Wall needs new letters and numbers, an explanation for the shovel, adding the renaming of the Senior Center to the Linda Jackson Center for Senior Citizens
- Burnt out light bulbs in the hallway upstairs
- Blocking off the back of the bathroom – getting a rope there
- Music player needs to be repaired
- New TV and Bluetooth speaker need to be purchased
- Cleaning up the upstairs office
- Organizing the basement
- Adding “Do Not Touch” Signs

Village of Glendale Heights Board Meeting – The committee discussed the presentation that Recreation Supervisor Jessica Maricich did at the previous Village of Glendale Heights Board Meeting in June to promote the Historic House and its events.

Next Meeting – A discussion to set the next meeting took place and the date was decided to be Monday, August 5 at 6:30 pm at the Historic House.

Adjournment - The meeting was adjourned at 7:36 pm.