

Village of Glendale Heights  
Parks & Recreation Committee  
May 21, 2024  
Sports Hub

**Trustee Pat Maritato called the meeting to order at 7:00 p.m.**

**Roll Call:**

Jeanette Wilson ( <i>Parks and Recreation Committee Member</i> )	Present
Enrique Arroyo ( <i>Parks and Recreation Committee Member</i> )	Present
Pat Maritato ( <i>Parks and Recreation Committee Member - Chairman</i> )	Present
Chester Pojack ( <i>Parks and Recreation Committee Member - Liaison</i> )	Absent
Frank Mendez ( <i>Parks and Recreation Committee Member</i> )	Present
John Staffa ( <i>Parks and Recreation Committee Member</i> )	Present
Jeff Yunker ( <i>Parks and Recreation Committee Member</i> )	Present
Others In Attendance:	
Keith Knautz, Director of Leisure Services	
Tracy Claudio, Assistant to the Director of Leisure Services	
Jennifer Fulton, Administrative Secretary of Leisure Services	
Vince Cassata, Parks & Facilities Division Manager	
Bill Schmidt, Trustee District 1	

**Approval of Minutes from the 3/19/2024**

Motion made by Jeanette Wilson, second motion by Enrique Arroyo, all approved.

**Discussion Regarding – Program Updates**

Director Knautz stated:

- LSD Update – Facilities, Parks and Facilities Division Manager Vince Cassata.
  - Moves Jennifer back to her role at Glendale Lakes Golf Club.
  - Have new Foreman Matt Frew in Parks. Looking to invite him to one of upcoming meetings.
  - Pool – Since last meeting pool painted with two coats and new caulking. Looks great. Currently have the pool balanced and ready for the swimmers on Saturday.  
Lifeguards - We maxed out at 30 lifeguards on staff during the middle of last season and had 18 when we started the 2023 season.  
  
As of last Thursday, we had 15 guards returning – not including our managers and 13 potential new guards, 7 of which attended the first night of May training last week. We also haven’t heard from all guards from last year so we are basically in the same spot we were in last year which was not a bad place to be.
  
- **Pool Passes – Sale extended to 5/31 in 2024 (was 5/22 in 2023)**  
Punch Pass = 3

Regular Membership = 147

Senior Membership = 63

- **Summer Preschool (starts 6/10) = 11**
- **Day Camp Registration – starts 6/3**
  - 1<sup>st</sup> week = 36 (split week because of school districts)
  - 2<sup>nd</sup> week = 18
  - 3<sup>rd</sup> week = 16

The new ePact system is going well.
- **Summer Basketball = 62**
  - 1<sup>st</sup>/2<sup>nd</sup> coed = 18
  - 3<sup>rd</sup>/4<sup>th</sup> coed = 11
  - 5<sup>th</sup>/6<sup>th</sup> boys = 11
  - 7<sup>th</sup>/8<sup>th</sup> girls = 14
  - 7<sup>th</sup>/8<sup>th</sup> = 8
- **Final GHYBS Numbers = 176 - Game Day May 4, 2024**
  - My first T-ball = 51
  - T-ball = 55
  - Instructional = 13
  - Minor = 23
  - Major = 12
  - Minor Softball = 12
  - Major Softball = 10
- **Spring Outdoor Soccer = 225**
  - PreK (31 Participants)
  - 1st/2<sup>nd</sup> (58 Participants)
  - 3<sup>rd</sup>/4<sup>th</sup> (51 Participants)
  - 5<sup>th</sup>/6<sup>th</sup> (53 Participants)

7<sup>th</sup>/8<sup>th</sup> (32 Participants)

- **Sweat On Demand Visits = 93**
- **Fall Preschool and PATH Before/After Care registration begins 6/1**
- **Revenue**  
5/1/23-5/20/23 = \$114,416  
5/1/24-5/20/24 = \$124,625
- **Web Enrollments**  
5/1/23-5/20/23 = \$7,623

#### **Discussion Regarding – Camera Park Turf Update**

Director Knautz stated that were currently still working through County permitting. There is an onsite meeting on May 29<sup>th</sup> that will give the engineers the required information for a resubmittal that we expect approval on very quickly as the list of issues is quite small. After County approval we are hoping to have the field finished within a month or so.

#### **Discussion Regarding – Millennium Park Playground**

- Director Knautz stated that were This project is underway and has five steps. Step one is the removal of the current playground and digging out the mulch. This is nearly completed.
- Second step is to install the playground. That is scheduled for next week.
- Third step is to install the pour in place for the playground.
- Fourth step will be to have in house staff pave a path from the parking lot to the current paths at the parks that will allow for handicap access and
- The last step is to install a security Camera system at the park.
- Money for this project is coming from grant money, a NEDSRA re-imbursement grant and general fund money.

#### **Discussion Regarding – Community Garden**

Director Knautz stated that plans are waiting for final approval from Community Development which he was expecting tomorrow. The plan for the area has been painted out and revised. First part will be done inhouse with PW and Parks working together on the path, cement pad and plots.

#### **Discussion Regarding – Special Event Packet Finalization**

Director Knautz asked if anyone had any questions or feedback. Committee voted unanimously to approve the special event packet.

**Discussion Regarding – Trees**

- Director Knautz stated that a number of months ago that Parks was working with the Morton Arboretum on a tree grant that would be taking a tree inventory of all public trees in the Village and putting together a plan and recommendations regarding trees into the future.
- In final stages of creating the final document that we will use as a guide.
- Will also have a new ordinance that will be put before the Board creating a tree board, and establishing permanent standards and rules for trees since a lot has changed since 1996 when the original tree ordinance was passed.

**Adjournment**

The Committee moved to adjourn. The motion was made by Enrique Arroyo, second motion by Jeanette Wilson, all approved. Meeting adjourned at 7:30pm.