

Commissioner Schwerdtner called the meeting to order at 1930 hrs. in the Floyd Brown room and asked for a Roll Call.

ROLL CALL OF COMMISSIONERS

Commissioner Chairman Schwerdtner – Yea

Commissioner Macias – Yea

Commissioner Secretary Wilk – Yea

RECOGNITION OF VISITORS

Also present are Deputy Chief Brandon Oliver and Connie Marrs Acting Recording Secretary.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The meeting minutes of June 13, 2018 were read by the Commissioners. There are no changes to said minutes and Chairman Schwerdtner entertained a motion for approval.

Commissioner Macias moved to **approve the June 13, 2018 meeting minutes.**

Commissioner Wilk seconded this motion. Upon voice vote, the motion carried.

There are no other regular, special or closed meeting minutes awaiting approval.

COMMUNICATIONS

Memorandum from Chief Doug Flint advising the Police Commission of the retirement notice of Police Officer #328 effective September 25, 2018.

Commissioner Wilk moved to **accept the retirement of Police Officer #328 effective Septembers 25, 2018.** Commissioner Macias seconded this motion. Upon voice vote, the motion carried.

Memorandum from Chief Doug Flint advising the Police Commission of the retirement notice of Police Officer #308 effective January 6, 2019

Commissioner Wilk moved to **accept the retirement of Police Officer #308 effective January 6, 2019.** Commissioner Macias seconded this motion. Upon voice vote, the motion carried.

Memorandum from Chief Doug Flint requesting a new police officer due to the retirement of Police Officer #308. Approval was given to fill the vacancy of one police officer from the current Police Officers Eligibility list by the Village Administrator.

Memorandum from Chief Doug Flint regarding the successful completion of all phases of the Field Training Program and that effective July 5, 2018 Officer #395 be certified as a regular police officer.

Commissioner Macias moved to **approve Officer #395 to be certified as a regular police officer.** Commissioner Wilk seconded this motion. Upon voice vote, the motion carried.

Memorandum from Chief Doug Flint regarding the successful completion of all phases of the Field Training Program and that effective July 5, 2018 Officer #396 be certified as a regular police officer.

Commissioner Wilk moved to **approve Officer #396 to be certified as a regular police officer.** Commissioner Macias seconded this motion. Upon voice vote, the motion carried.

The Commission received a voluntary resignation from Recording Secretary Shay Gortowski that effective August 7, 2018 she has resigned.

Commissioner Wilk moved to **accept to approve the voluntary resignation of Shay Gortowski.** Commissioner Macias seconded this motion. Upon voice vote, the motion carried.

A progress report from Suburban Law Enforcement Academy on recruit Officer #399 was received, he is doing very well. This report will be placed into his personnel file.

Honorable Mentions were given to Officers: #328, #368 as well as Detectives: #379 and #376 on Glendale Heights Police Department case number 18-10797. A copy will be placed into their personnel files.

UNFINISHED BUSINESS

- A. There are no personnel issues at this time.
- B. There are no Probationary Officer Eligibility list changes and updates at this time.
- C. Probationary Officer Oral Interview scheduling will be done as needed.
- D. Fall Probationary Officer and Sergeant Promotion testing have been scheduled as:
 - Probationary Officer schedule: September 26, 2018 for the Orientation at 7:00 p.m. and September 29, 2018 at 9:00 a.m. for the written test and at 1:00 p.m. for the Power Test.
 - Sergeant Promotion schedule: September 8, 2018 for the written test and September 13, 14, and 15th for the Oral Interview Assessment.
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NEW BUSINESS

Commission asked to fill the position of Recording Secretary first within the Village of Glendale Heights and if necessary to post outside of the Village. There will be a Police Commission training session held this Fall that we would like to send this new Recording Secretary to.

PUBLIC QUESTIONS AND COMMENTS

With no public members present, there is no activity in this section.

GOOD OF THE COMMISSION

Happy Patriots Day – September 11, 2018.

FUTURE MEETINGS

September 12, 2018 at 1900 hours in the Floyd Brown Room.

ADJOURNMENT

Chairman Schwerdtner seeking no further business to come before the Board entertained a motion to adjourn. Commissioner Wilk moved to **adjourn the meeting**. Commissioner Macias seconded this motion. Upon voice vote, the motion passed and the meeting was adjourned at 2010 hrs.

Respectfully Submitted,



Heidi Dzedzic
Temporary Recording Secretary
Board of Police Commissioners