## VILLAGE OF GLENDALE HEIGHTS PROPERTY ENHANCEMENT COMMITTEE AGENDA September 26, 2018 6:30PM – 8:00PM

## I. CALL TO ORDER

**II.** MINUTES

A. Consideration of August 22, 2018 minutes

## **III.** DISCUSSION ITEMS:

A. Village Efforts Enhancing Neighborhood Parks

### IV. ITEMS RAISED BY COMMITTEE MEMBERS

A. Review the status of concerns and cases submitted by Committee Members and Landlord Managers.

## V. ADJOURNMENT

# PROPERTY ENHANCEMENT COMMITTEE MEETING MINUTES September 26, 2018

Present: Chair Bill Schmidt, Jim Hilborn, Paul Gasiecki,

Excused: Sandy Gresak, Mohammed Siddiqi

Absent: Syed Razvi, Don Williams

Also Present: Staff liaison: Tom Bialas, Trustee Chester Pojack. (Steve Kalish - Excused)

Chair Bill Schmidt called the meeting to order at 6:30 PM.

### Minutes

The August 22, 2018 minutes were approved as corrected.

• Syed Razvi and Don Williams were absent and the attendance record was corrected.

#### **Discussion Items: Citizens Code Academy**

- A resident at the meeting requested that her concerns be heard prior to the presentation. Chairman Schmidt granted her request. The resident asked for information regarding the code enforcement process used by the Village. She did not feel that enforcement was taking place in the Village.
  - Assistant to the Director Bialas explained the general process related to an inspector or citizen observed violation being identified/reported and an investigation being initiated. A Code Enforcement Officer is typically assigned. Based on the circumstances, the CEO seeks voluntary compliance from the violator. Compliance leads to closing of the investigation. Non-compliance results in tickets being issued. Violators may pay tickets prior to a hearing or attend the Adjudication Hearing in accordance with Village Ordinance. Additional tickets may be issued for continued non-compliance with the Village Codes until compliance is obtained.
- The resident did not feel the residents should be calling on their neighbors to complain and the Village should be acting on properties with maintenance issues.
  - Bialas explained that Code Enforcement Officers do patrol for property maintenance violations while performing their assignments and that a CEO works hours on Saturdays patrolling for violations during the summer months. The resident was reminded that Community Development, like the Police Department, is in a partnership relationship with its citizens and relies on residents for assistance to bring items of concern to the Village's attention. Despite efforts of officers, not every issue can be readily identified by officers alone. Resident involvement in monitoring and identifying problem properties is desirable and appreciated by the Village. Trustee Pojack acknowledged that residents can and do assist with enforcement, calling in properties with property maintenance concerns and helping the Village in the effort.
- The resident identified 153 W. Montana as having a dilapidated garage on the property.
  - Chairman Schmidt assisted the resident in identifying the address utilizing the Internet access. Bialas took the information for forwarding for investigation into the complaint by Code Enforcement.

# PROPERTY ENHANCEMENT COMMITTEE MEETING MINUTES September 26, 2018

- The resident inquired about the Village policy regarding tree replacement in the parkways. She sought to
  know the specifics regarding residents putting their own trees in the parkways and the Village's
  responsibility to maintain such trees. Her concerns included no control of what a resident planted in the
  parkway and who would be responsible for the maintenance of the parkway tree after a resident had
  installed the tree.
  - Chairman Schmidt explained there was a Village program regarding the parkway trees and the program did have restrictions/requirements. Trustee Pojack referred her to the Parks, Recreation and Facilities Department and Chuck Dymbrowski who works on the tree replacement program.
- Citizens Code Academy Presentation: Village Efforts in Enhancing Neighborhood Parks. Assistant to the Director Bialas discussed the ongoing efforts to maintain, improve, enhance and utilize local community parks thought the Village.
  - Power Point presented on the Village's Parks, Recreation and Facilities Department park enhancements. Discussion included the Village's parks and the availability of this neighborhood resource to connect and interact with residents. Additionally, the recent enhancements taking place at parks throughout the Village were discussed. The goal maintenance of these spaces and enhancing parks, enhances the community and in turn enhances the lives of our residents was discussed.
  - Chairman Schmidt, Committee Members Jim Hilborn and Paul Gasiecki, as well as Trustee Pojack each commented on various improvements they have observed at the different parks in their neighborhoods including the paths, playgrounds, convenient pet waste collection stations, and the current work on the bridge at College park.

#### Topic of Discussion – Miscellaneous Discussion by Committee

• No further discussion of items at this time.

#### Next Meeting:

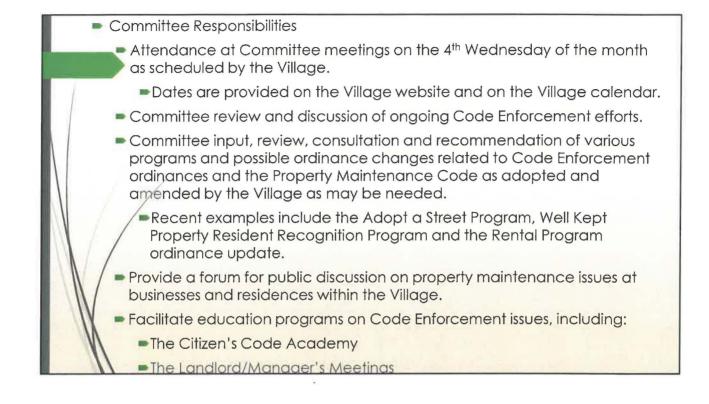
 The next Landlord/Managers Meeting is scheduled for October 24, 2018 at 6:30 PM in the Council Chamber at Village Hall.

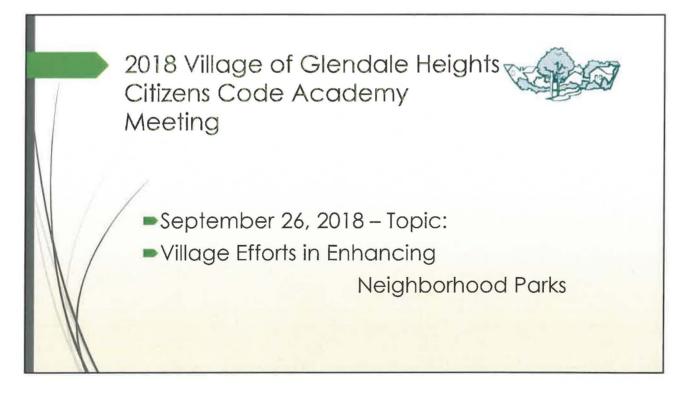
Adjourn: The meeting was adjourned by Chairman Schmidt at 7:30 PM.

# Property Enhancement Committee Partnership with Community Development

The Property Enhancement Committee members assist the Department of Community Development with monitoring businesses and residences for maintenance violations or needed improvements on properties within the Village of Glendale Heights.







# Parks and Recreation

Programs for youths, adults and seniors are offered through the Parks, Recreation and Facilities Department

> at the Sports Hub. As a benefit of residency, the public can access fun and fitness programs.

The Hub offers both organized and recreational sports programs including

baseball, softball, football, and basketball, among others. Education programs for all ages are also available. Preschool and afterschool programs are offered that can be very helpful to tenant parents who both work.



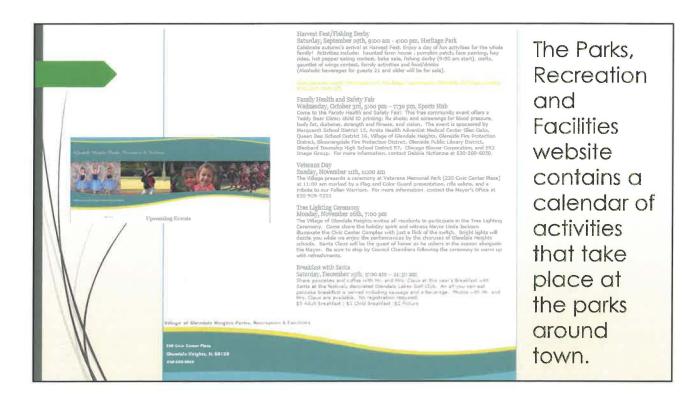
SPOR

During summer months, the Village's Aquatic Center, GH2O, is open with a pool, water slides, sand volleyball, and Flowrider surfing simulator.

Another park near the Village complex is Veterans Memorial Park where the Village honors those who served our nation in the military. Special events take lace each year on Memorial hay and Veteran's Day.







4



The Parks, Recreation and Facilities Department is responsible for all the Village parks. In addition to the numerous activities at the various parks, the Department maintains each of the parks. Each year the Village takes steps to enhance the activities and amenities at park locations.

											-								
	GENDAL S		4 Class	84. Vr	Per Park	Sherierio	Base of	Base	Walk. Note	Fond Path in.	Pla. Ileon	Social and	Tenne.	Voli. (Lighteon)	Pon-	Chick.	Hise Field	Inc. Museur	dor Socon
1	Americana Park	1615 Van Meter Street	5.2		1	1	1				1	I	2						
2	Camera Park	101 E. Fullerton Avenue	63.8	1	-	3	2	2	2		1	5				2			1
3	Circle Park	1435 Circle Drive	1.3			1					1								
4	College Park	2170 College Drive	4.1			1		1			1								
5	Gilberto Park	730 Gilberto Avenue	0.28			1					1		1						
6	Gladstone Park	145 Gladstone	8.9						0.05					1	1			1	
7	Glen Hill Park	147 Glen Hill Drive	0.875								1								
8	Greenbriar Park	430 Second Place	1.85	)		1			0.02		1			1001					
9	Heritage Park	1736 Paul	12.2						0,5		2				1		1		
10	Millennium Park	2220 Gladstone Court	1.6			1		-11			1		i i						
11	Mill Pond Park	130 & 101 Mill Pond Drive	17.4			1					1				1				
12	Nazos Park	1350 Joyce Avenue	11.2			-	2		0.25	1	1		2						
13	Ollman Park	345 S. Brandon Drive	9.4			1	1		0.25		1	2	2						
14	Pheasant Ridge Park	150 Placid Avenue	0.87			1		2			1		-						
15	Reskin Park	495 E. Fullerton	8.5			3	1		0.5		1				1				
16	Ringneck Park	156 Ringneck Drive	1.2			1					1				~	1			
17	Shorewood Park	1030 Bloomingdale Road	0.49														_		
18	Sidney Park	546 Sidney Avenue	0.75							100	1				1				
19	Siems Park	2090 Cardinal Drive	15.7			1		2	0.75		1	.2							
20	Safety Town	301 Civic Center Plaza	.68		1.1														
21	14.1 14 110 1	220 E. Fullerton Avenue	2.5																

	CLENCE And Research & Praime	n.	Improvements at Parks around town:
	ke See Saw pring Toy - Desert	Camera	Pov 8
Co	ommando Jeep	Cumeru	Expression Swing
Be	enches (2)		Spring Toy - Police Car
	()		Spring Toy - Fire Truck
			Updated Walking Path
			Mile Markers
			Pet Waste Stations
W			Cricket Field
11			Walking Path Seal Coated
			Disc Golf (in the works)



	Improvements at Parks around town:
Ollman	Whirlwind Tilted Seat
	Pet Waste Stations
	Playground Structure Replacement
	Millennium Spring Toy - Fire Truck Benches (2)
College	Spin Max Tower
	Spring Toy - Desert Commando Jeep
	Whirlwind Tilted Seat
	Benches (2)



The Village's efforts to engage its residents in their own neighborhoods are well represented in the numerous park locations, amenities at each of the parks and the various events made available to our citizens and guests.

Enhancing the parks enhances our community and in turn enhances the lives of our residents.





## PROPERTY ENHANCEMENT COMMITTEE MEETING MINUTES August 22, 2018

Present: Chair Bill Schmidt, Sandy Gresak, Jim Hilborn, Paul Gasiecki, Mohammed Siddiqi

Absent: Syed Razvi, Don Williams

Also Present: Staff Liaison: Steve Kalish, Trustee Chester Pojack

Excused/Absent: Staff Liaison: Tom Bialas (excused)

Chair Bill Schmidt called the meeting to order at 6:31 PM.

#### **Minutes**

The June 27, 2018 minutes were approved.

#### **Discussion Items: Code Enforcement and Rental Properties**

- Compliance requires Inspections of rental properties: Inspector Kalish discussed the inspection Requirements and Property Maintenance expectations.
  - Power Point presented on the Village's code enforcement policies on rental properties.
     Discussion included the Village's authority to enforce property maintenance on rental properties vs non- rental properties. Owners in attendance questioned if it was just rental properties being enforced. Inspector Kalish stressed that it is not only rental properties, but also the Village does not get into non-rental properties unless invited. Another owner in attendance asked what the allowed occupancy of a rental unit is and how it is determined. Inspector Kalish explained that it is based on the square footage of <u>approved</u> bedrooms in the unit. A third discussion item brought up by a rental unit owner was how are the rental unit owners that are NOT getting inspections to be in compliance, being handled? Inspector Kalish explained that the inspectors regularly research the rental program owners list and once one is identified that has not scheduled or passed a required rental inspection routinely or in that year, they are issued tickets for not being in compliance. The tickets will continue until the owner become compliant with the program.

#### Topic of Discussion – Miscellaneous Discussion by Committee

- Trustee Pojack asked for status on 375 Thorncliff. The property installed windows in 2016 without a Village
  permit and without Homeowners Association approval. Since then a permit was issued, but has yet to
  obtain HOA approval. Trustee Pojack was following up on status and what is to happen next.
- An owner in attendance inquired about the plumbing code applied to his inspection, it was not clear if he was speaking about a current permit, rental or a property going through a real estate transfer. He was asked to follow up with Community Development.
- The owner of 749 Lippert lane, a multi- family building requested that the parkway trees in front of the property be trimmed back to allow more sunlight for the grass to grow. The request has been passed onto the Parks, Recreation and Facilities Department for the Parks division to address when out on their trimming routes.
- An owner of a Golfview Drive unit had questions in regards to Rental inspections vs Real Estate Transfer Inspections (RTI's). He requested that when he purchases his next property, if Inspector Kalish may perform the RTI inspection so that it falls directly in line with what will be required for the rental program. Inspector Kalish said he would be happy to and that the request may be made at the front counter when scheduling.

#### **Next Meeting:**

• The next Property Enhancement Committee Meeting is scheduled for September 26, 2018 at 6:30 PM in the Floyd Brown Room at Village Hall.

Adjourn: The meeting was adjourned by Chairman Schmidt at 7:47 PM.