

**VILLAGE OF GLENDALE HEIGHTS
PROPERTY ENHANCEMENT COMMITTEE
AGENDA**

**September 26, 2018
6:30PM – 8:00PM**

I. CALL TO ORDER

II. MINUTES

A. Consideration of August 22, 2018 minutes

III. DISCUSSION ITEMS:

A. Village Efforts Enhancing Neighborhood Parks

IV. ITEMS RAISED BY COMMITTEE MEMBERS

A. Review the status of concerns and cases submitted by Committee Members and Landlord Managers.

V. ADJOURNMENT

PROPERTY ENHANCEMENT COMMITTEE
MEETING MINUTES
September 26, 2018

Present: Chair Bill Schmidt, Jim Hilborn, Paul Gasiecki,

Excused: Sandy Gresak, Mohammed Siddiqi

Absent: Syed Razvi, Don Williams

Also Present: *Staff liaison:* Tom Bialas, Trustee Chester Pojack. (Steve Kalish - Excused)

Chair Bill Schmidt called the meeting to order at 6:30 PM.

Minutes

The August 22, 2018 minutes were approved as corrected.

- Syed Razvi and Don Williams were absent and the attendance record was corrected.

Discussion Items: Citizens Code Academy

- A resident at the meeting requested that her concerns be heard prior to the presentation. Chairman Schmidt granted her request. The resident asked for information regarding the code enforcement process used by the Village. She did not feel that enforcement was taking place in the Village.
 - Assistant to the Director Bialas explained the general process related to an inspector or citizen observed violation being identified/reported and an investigation being initiated. A Code Enforcement Officer is typically assigned. Based on the circumstances, the CEO seeks voluntary compliance from the violator. Compliance leads to closing of the investigation. Non-compliance results in tickets being issued. Violators may pay tickets prior to a hearing or attend the Adjudication Hearing in accordance with Village Ordinance. Additional tickets may be issued for continued non-compliance with the Village Codes until compliance is obtained.
- The resident did not feel the residents should be calling on their neighbors to complain and the Village should be acting on properties with maintenance issues.
 - Bialas explained that Code Enforcement Officers do patrol for property maintenance violations while performing their assignments and that a CEO works hours on Saturdays patrolling for violations during the summer months. The resident was reminded that Community Development, like the Police Department, is in a partnership relationship with its citizens and relies on residents for assistance to bring items of concern to the Village's attention. Despite efforts of officers, not every issue can be readily identified by officers alone. Resident involvement in monitoring and identifying problem properties is desirable and appreciated by the Village. Trustee Pojack acknowledged that residents can and do assist with enforcement, calling in properties with property maintenance concerns and helping the Village in the effort.
- The resident identified 153 W. Montana as having a dilapidated garage on the property.
 - Chairman Schmidt assisted the resident in identifying the address utilizing the Internet access. Bialas took the information for forwarding for investigation into the complaint by Code Enforcement.

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- The resident inquired about the Village policy regarding tree replacement in the parkways. She sought to know the specifics regarding residents putting their own trees in the parkways and the Village's responsibility to maintain such trees. Her concerns included no control of what a resident planted in the parkway and who would be responsible for the maintenance of the parkway tree after a resident had installed the tree.
 - Chairman Schmidt explained there was a Village program regarding the parkway trees and the program did have restrictions/requirements. Trustee Pojack referred her to the Parks, Recreation and Facilities Department and Chuck Dymbrowski who works on the tree replacement program.
- Citizens Code Academy Presentation: Village Efforts in Enhancing Neighborhood Parks. Assistant to the Director Bialas discussed the ongoing efforts to maintain, improve, enhance and utilize local community parks thought the Village.
 - Power Point presented on the Village's Parks, Recreation and Facilities Department park enhancements. Discussion included the Village's parks and the availability of this neighborhood resource to connect and interact with residents. Additionally, the recent enhancements taking place at parks throughout the Village were discussed. The goal maintenance of these spaces and enhancing parks, enhances the community and in turn enhances the lives of our residents was discussed.
 - Chairman Schmidt, Committee Members Jim Hilborn and Paul Gasiiecki, as well as Trustee Pojack each commented on various improvements they have observed at the different parks in their neighborhoods including the paths, playgrounds, convenient pet waste collection stations, and the current work on the bridge at College park.

Topic of Discussion – Miscellaneous Discussion by Committee

- No further discussion of items at this time.

Next Meeting:

- The next Landlord/Managers Meeting is scheduled for October 24, 2018 at 6:30 PM in the Council Chamber at Village Hall.

Adjourn: The meeting was adjourned by Chairman Schmidt at 7:30 PM.

Property Enhancement Committee Partnership with Community Development

The Property Enhancement Committee members assist the Department of Community Development with monitoring businesses and residences for maintenance violations or needed improvements on properties within the Village of Glendale Heights.

■ Property Enhancement Committee Partnership

■ Chaired by Trustee Bill Schmidt

■ Members appointed by the Village President Linda Jackson

■ Current Membership

- James Hilborn
- Sandy Gresak
- Paul Gasiecki
- Syed Razvi
- Mohammed Siddiqi
- Don Williams

Community Development Liaisons
Lead Code Enforcement
Officer Steve Kalish
Assistant to the Director
Tom Bialas

■ Committee Responsibilities

- Attendance at Committee meetings on the 4th Wednesday of the month as scheduled by the Village.
 - Dates are provided on the Village website and on the Village calendar.
- Committee review and discussion of ongoing Code Enforcement efforts.
- Committee input, review, consultation and recommendation of various programs and possible ordinance changes related to Code Enforcement ordinances and the Property Maintenance Code as adopted and amended by the Village as may be needed.
 - Recent examples include the Adopt a Street Program, Well Kept Property Resident Recognition Program and the Rental Program ordinance update.
- Provide a forum for public discussion on property maintenance issues at businesses and residences within the Village.
- Facilitate education programs on Code Enforcement issues, including:
 - The Citizen's Code Academy
 - The Landlord/Manager's Meetings

2018 Village of Glendale Heights Citizens Code Academy Meeting



- September 26, 2018 – Topic:
- Village Efforts in Enhancing
Neighborhood Parks

Parks and Recreation

Programs for youths, adults and seniors are offered through the Parks, Recreation and Facilities Department at the Sports Hub. As a benefit of residency, the public can access fun and fitness programs.



The Hub offers both organized and recreational sports programs including baseball, softball, football, and basketball, among others. Education programs for all ages are also available. Preschool and afterschool programs are offered that can be very helpful to tenant parents who both work.



During summer months, the Village's Aquatic Center, GH2O, is open with a pool, water slides, sand volleyball, and Flowrider surfing simulator.

Another park near the Village complex is Veterans Memorial Park where the Village honors those who served our nation in the military. Special events take place each year on Memorial Day and Veteran's Day.





Programming also reaches into the community with youth day camps in the neighborhood parks. The neighborhood parks host park parties with music, food, and fun. Parks also host numerous special events.



Upcoming Events

Harvest Fest/Fishing Derby

Saturday, September 29th, 9:00 am - 4:00 pm, Heritage Park
Celebrate autumn's arrival at Harvest Fest. Enjoy a day of fun activities for the whole family! Activities include: haunted farm house, pumpkin patch, face painting, hay rides, hot pepper eating contest, bake sale, fishing derby (9:00 am start), crafts, gauntlet of wings contest, family activities and food/drinks. (Alcoholic beverages for guests 21 and older will be for sale).

www.glendaleheights.org

Family Health and Safety Fair

Wednesday, October 3rd, 5:00 pm - 7:30 pm, Sports Hub
Come to the Family Health and Safety Fair! This free community event offers a Teddy Bear Clinic; child ID printing; flu shots; and screenings for blood pressure, body fat, diabetes, strength and fitness, and vision. The event is sponsored by Harwood School District 15, Anita Health Adventist Medical Center Glen Dale, Queen Bee School District 16, Village of Glendale Heights, Glenside Fire Protection District, Bloomingdale Fire Protection District, Glenside Public Library District, Glenbard Township High School District 87, Chicago Blower Corporation, and ER2 Image Group. For more information, contact: Debbie McKenzie at 630-280-6050.

Veterans Day

Sunday, November 11th, 11:00 am
The Village presents a ceremony at Veterans Memorial Park (220 Civic Center Plaza) at 11:00 am marked by a Flag and Color Guard presentation, rifle salute, and a tribute to our Fallen Warriors. For more information, contact the Mayor's Office at 630-909-4233.

Tree Lighting Ceremony

Monday, November 26th, 7:00 pm
The Village of Glendale Heights invites all residents to participate in the Tree Lighting Ceremony. Come share the holiday spirit and witness Mayor Linda Jackson illuminate the Civic Center Complex with just a flick of the switch. Bright lights will dazzle you while we enjoy the performances by the choruses of Glendale Heights schools. Santa Claus will be the guest of honor as he ushers in the season alongside the Mayor. Be sure to stop by Council Chambers following the ceremony to warm up with refreshments.

Breakfast with Santa

Saturday, December 15th, 9:00 am - 11:30 am
Share pancakes and coffee with Mr. and Mrs. Claus at this year's Breakfast with Santa at the festively decorated Glendale Lakes Golf Club. An afternoon meal pancake breakfast is served including sausage and a beverage. Photos with Mr. and Mrs. Claus are available. No registration required.
\$5 Adult breakfast; \$3 Child breakfast; \$2 Picture

Village of Glendale Heights Parks, Recreation & Facilities

200 Civic Center Plaza
Glendale Heights, IL 60139
630-280-6000

The Parks, Recreation and Facilities website contains a calendar of activities that take place at the parks around town.



The Parks, Recreation and Facilities Department is responsible for all the Village parks. In addition to the numerous activities at the various parks, the Department maintains each of the parks. Each year the Village takes steps to enhance the activities and amenities at park locations.

Twenty-two Parks Located Throughout the Village.



			Acreage	State Park	Rec. Center/Pool	Shelter	Baseball/Softball	Basketball Nets	Walking Path (Miles)	Football	Play Structure	Soccer	Tennis (Lighted)	Volleyball	Pond	Cricket Field	Historic Museum	Indoor Soccer Field	Sled Hill
1	Americana Park	1615 Van Meter Street	5.2			1	1				1		2						
2	Camera Park	101 E. Fullerton Avenue	63.8	1		3	2	2	2		1	5				2			1
3	Circle Park	1435 Circle Drive	1.3			1					1								
4	College Park	2170 College Drive	4.1			1		1			1								
5	Gilberto Park	730 Gilberto Avenue	0.28			1					1								
6	Gladstone Park	145 Gladstone	8.9						0.05						1				
7	Glen Hill Park	147 Glen Hill Drive	0.875								1								
8	Greenbriar Park	430 Second Place	1.85			1			0.02		1								
9	Heritage Park	1736 Paul	12.2						0.5		2				1		1		
10	Millennium Park	2220 Gladstone Court	1.6			1		1			1								
11	Mill Pond Park	130 & 101 Mill Pond Drive	17.4			1					1				1				
12	Nazos Park	1350 Joyce Avenue	11.2				2		0.25	1	1		2						
13	Ollman Park	345 S. Brandon Drive	9.4			1	1		0.25		1	2	2						
14	Pheasant Ridge Park	150 Placid Avenue	0.87			1		2			1								
15	Reskin Park	495 E. Fullerton	8.5			3	1		0.5		1				1				
16	Ringneck Park	156 Ringneck Drive	1.2			1					1								
17	Shorewood Park	1030 Bloomingdale Road	0.49																
18	Sidney Park	546 Sidney Avenue	0.75								1								
19	Siems Park	2090 Cardinal Drive	15.7			1		2	0.75		1	2							
20	Safety Town	301 Civic Center Plaza	.68																
21	Veterans Memorial Park	220 E. Fullerton Avenue	2.5																
22	Sports Hub	250 Civic Center Plaza	11.2		1						1			1	1			1	



Improvements at Parks around town:

Glen Hill Tyke See Saw

Spring Toy - Desert
Commando Jeep

Benches (2)

Camera Rev 8

Expression Swing

Spring Toy - Police Car

Spring Toy - Fire Truck

Updated Walking Path

Mile Markers

Pet Waste Stations

Cricket Field

Walking Path Seal Coated

Disc Golf (in the works)



Improvements at Parks around town:

Americana Spring Toy - Stock Car

Tyke See Saw

Whirlwind Tilted Seat

Pheasant Ridge Spring Toy - Fire Truck

Gilberto Bench

Ringneck Spring Toy - Police Car

Whirlwind Tilted Seat



Improvements at Parks around town:

Ollman	Whirlwind Tilted Seat
	Pet Waste Stations
	Playground Structure Replacement

Millennium	Spring Toy - Fire Truck
	Benches (2)

College	Spin Max Tower
	Spring Toy - Desert Commando Jeep
	Whirlwind Tilted Seat
	Benches (2)




Improvements at Parks around town:

Heritage	Pet Waste Stations
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Gladstone	Pet Waste Stations
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Nazos	Pet Waste Stations
	Playground Structure Replacement

All Parks	Replaced or Painted Signs
	Shelters Painted



The Village's efforts to engage its residents in their own neighborhoods are well represented in the numerous park locations, amenities at each of the parks and the various events made available to our citizens and guests.

Enhancing the parks enhances our community and in turn enhances the lives of our residents.



Programming schedules and event dates are published in seasonal catalogs provided by the Village through the Sports Hub.

Additional information is available at the Village website.

www.glendaleheightsparksrecreationfacilities.com



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- Next month's Property Enhancement Committee Meeting will include a Landlord/Managers Meeting and is scheduled for October 24, 2018 at 6:30 pm at Village Hall Council Chamber.
 - For more information about the property enhancement meetings check the Community Development webpage at the Village website:
www.glendaleheights.org.

PROPERTY ENHANCEMENT COMMITTEE
MEETING MINUTES
August 22, 2018

Present: Chair Bill Schmidt, Sandy Gresak, Jim Hilborn, Paul Gasiecki, Mohammed Siddiqi

Absent: Syed Razvi, Don Williams

Also Present: *Staff Liaison:* Steve Kalish, Trustee Chester Pojack

Excused/Absent: *Staff Liaison:* Tom Bialas (excused)

Chair Bill Schmidt called the meeting to order at 6:31 PM.

Minutes

The June 27, 2018 minutes were approved.

Discussion Items: Code Enforcement and Rental Properties

- Compliance requires Inspections of rental properties: Inspector Kalish discussed the inspection Requirements and Property Maintenance expectations.
 - Power Point presented on the Village's code enforcement policies on rental properties. Discussion included the Village's authority to enforce property maintenance on rental properties vs non- rental properties. Owners in attendance questioned if it was just rental properties being enforced. Inspector Kalish stressed that it is not only rental properties, but also the Village does not get into non-rental properties unless invited. Another owner in attendance asked what the allowed occupancy of a rental unit is and how it is determined. Inspector Kalish explained that it is based on the square footage of **approved** bedrooms in the unit. A third discussion item brought up by a rental unit owner was how are the rental unit owners that are NOT getting inspections to be in compliance, being handled? Inspector Kalish explained that the inspectors regularly research the rental program owners list and once one is identified that has not scheduled or passed a required rental inspection routinely or in that year, they are issued tickets for not being in compliance. The tickets will continue until the owner become compliant with the program.

Topic of Discussion – Miscellaneous Discussion by Committee

- Trustee Pojack asked for status on 375 Thornciff. The property installed windows in 2016 without a Village permit and without Homeowners Association approval. Since then a permit was issued, but has yet to obtain HOA approval. Trustee Pojack was following up on status and what is to happen next.
- An owner in attendance inquired about the plumbing code applied to his inspection, it was not clear if he was speaking about a current permit, rental or a property going through a real estate transfer. He was asked to follow up with Community Development.
- The owner of 749 Lippert lane, a multi- family building requested that the parkway trees in front of the property be trimmed back to allow more sunlight for the grass to grow. The request has been passed onto the Parks, Recreation and Facilities Department for the Parks division to address when out on their trimming routes.
- An owner of a Golfview Drive unit had questions in regards to Rental inspections vs Real Estate Transfer Inspections (RTI's). He requested that when he purchases his next property, if Inspector Kalish may perform the RTI inspection so that it falls directly in line with what will be required for the rental program. Inspector Kalish said he would be happy to and that the request may be made at the front counter when scheduling.

Next Meeting:

- The next Property Enhancement Committee Meeting is scheduled for September 26, 2018 at 6:30 PM in the Floyd Brown Room at Village Hall.

Adjourn: The meeting was adjourned by Chairman Schmidt at 7:47 PM.