

PROPERTY ENHANCEMENT COMMITTEE
MEETING MINUTES
October 24, 2018

Present: Trustee Chester Pojack (Acting Chair), Jim Hilborn, Paul Gasielcki, Sandy Gresak

Excused: Chair Bill Schmidt

Absent: Mohammed Siddiqi, Syed Razvi, Don Williams

Also Present: *Staff liaison:* Steve Kalish, Tom Bialas, Trustee Mike Light, Village Administrator Raquel Becerra, and Mayor Linda Jackson

Acting Chairman Chester Pojack called the meeting to order at 6:34 PM.

Minutes

The September 26, 2018 minutes were approved.

Discussion Items: Landlord/Managers Meeting:

- A PowerPoint Presentation was given regarding the Village's Rental Property Crime Prevention Partnership Program and the upcoming rental license renewal requirements.
 - The Rental Property Crime Prevention Partnership manual required by Village Ordinance to be reviewed and acknowledged by owners and managers was discussed. The six chapters of the manual and related topics were covered. A brief review of the Rental License Ordinances (Single Family and Multi-Family) was conducted for the attending landlords and managers. Additionally, the 2019 license renewal process was discussed. Topics included the annual requirement of licensing, inspections, fees and form completion.
 - One owner commented that there are rental properties that seek to avoid detection in order to avoid the licensing and renewal process. He noted that many landlords and managers, such as those in attendance, participate and realized the benefits of the program. He related that due to the relationship with his rental inspector, he was able assist the Village in identifying just such a property. Village Administrator Raquel Becerra expressed the Village's appreciation for his assistance and reminded those in attendance that their assistance and cooperation with the program was a benefit to the community.
 - Owner, Yousuf Mohammed, discussed the requirements for inspections related to kitchen counters as it relates to current codes vs. codes when a property was built. Assist to the Director Bialas explained that as a property is updated, a property build years ago will need to update to current code requirements as changes occur. The updating of a kitchen would require the updating of the related construction of the new counters, electrical and plumbing for example. A new counter added to a kitchen would require electrical code requirements for such a counter to be met, including installation of Ground Fault Circuit Interrupter (GFCI) outlets.

Topic of Discussion – Miscellaneous Discussion by Committee

- Trustee Pojack advised there were two addresses in his neighborhood that have rubbish/brush piles in the yards. Yard waste and a dead bush have not been taken care of at 2160 and 2162 Wyatt. The information was taken and will be passed on for Code Enforcement Officers to investigate.
- Resident/Landlord Evelyn Smith inquired regarding the codes related to grilling on front porches close to a house. Lead Code Enforcement Officer Kalish advised that there were restrictions related to such an activity in the Fire Code. Ms. Smith was asked to speak with Assist. Director Bialas and Kalish after the meeting to get additional information related to the issue.
- No further discussion of items at this time.

Next Meeting:

- The next Landlord/Managers Meeting is scheduled for January 23, 2019 at 6:30 PM in the Council Chamber at Village Hall.

Adjourn: The meeting was adjourned by Acting Chairman Pojack at 7:25 PM.