

**PROPERTY ENHANCEMENT COMMITTEE**  
**Citizen's Code Academy**  
**MEETING MINUTES**  
**January 23, 2019**

Present: Chair Bill Schmidt, Jim Hilborn,

Also Present: *Staff liaison:* Tom Bialas, Trustee Chester Pojack, Steve Kalish (Excused)

Absent: Sandy Gresak, Paul Gasiiecki, Mohammed Siddiqi, Syed Razvi, Don Williams

Chairman Schmidt called the meeting to order at 6:34 PM.

**Minutes**

The October 24, 2018 minutes were approved.

**Discussion Items: Landlord Managers Meeting**

- Rental Program Licensing Ordinance and Rental Property Manual Review presentation by Community Development Assistant to the Director Tom Bialas.
  - A Power Point presentation and discussion took place with attendees regarding the Rental Licensing Ordinances license renewal for 2019 which is due February 1, 2019. Additionally, the portion of the Rental Property Crime Prevention Partnership Rental Properties Manuals in Chapter 1, sections 10-14A-7 (Single Family) and 10-14B-7 (Multi-Family) regarding penalties for violations of the ordinance and exemptions to requiring rental licensing were reviewed and discussed. The presentation and discussion also included the Adjudication Hearings that result from citations that are issued. The resulting penalties from the Hearings, specifically fines and fees, as well as the process by which a defendant can appeal the ruling of the Adjudication Hearing Officer were also covered.

**Topic of Discussion – Miscellaneous Discussion by Committee**

- None.

**Next Meeting:**

- The next Property Enhancement Committee Meeting will be February 27, 2019 at 6:30 pm in the Floyd Brown Room at Village Hall.
- The next Landlord/Managers Meeting is scheduled for April 24, 2019 at 6:30 pm in the Council Chamber at Village Hall.

**Adjourn:** The meeting was adjourned by Chairman Schmidt at 7:25 PM.