

**PROPERTY ENHANCEMENT COMMITTEE**  
**Citizen's Code Academy**  
**MEETING MINUTES**  
**March 27, 2019**

Present: Chair Bill Schmidt, Jim Hilborn, Sandy Gresik, Paul Gasiiecki

Also Present: *Staff liaison:* Tom Bialas, Steve Kalish (Excused), Trustee Chester Pojack

Absent: Mohammed Siddiqi (Excused), Syed Razvi, Don Williams

Chair Bill Schmidt called the meeting to order at 6:31 PM.

**Minutes**

The February 27, 2019 minutes were approved.

**Discussion Items: Property Maintenance**

- Screen requirements.
  - Assistant to Director Bialas discussed the seasonal requirements of insect screens as it related to the 2006 Property Maintenance Code as adopted and amended by the Village. Doors, windows and other outside openings require screens May 1<sup>st</sup> through September 30<sup>th</sup>. Discussion included the importance of having screens in place to help reduce insect infestation while allowing outside air into homes. Keeping insects like mosquitos out helps to ensure the health and wellbeing of residents from the illnesses carried by such pests. Additionally, damaged screens impact a properties appearance in a neighborhood and could lead to code violations for non-compliance when not properly maintained.

**Topic of Discussion – Miscellaneous Discussion by Committee**

- Committee Member Sandy Gresik expressed appreciation for Code Enforcement Officer Shawn Johnson for prompt response to several recent incidents she reported.
- Trustee Chester Pojack added that he has encountered similar prompt service from Code Enforcement Officer Tony Mineo in the recent weeks.
- Committee Member Paul Gasiiecki inquired about sign removal after the recent election. Trustee Pojack indicated that the signs may remain, but the signs typically come down after a short time.
- Committee Member Jim Hilborn inquired about the Christmas lights that were still up. The Code Enforcement Officers typically provide notice in accordance with the restrictions in the Electrical Code as adopted and amended by the Village regarding temporary wiring use in excess of 90 days. Residents receiving notice of non-compliance are provide a period to comply by Officers and if not removed per the code, could receive a citation.

**Next Meeting:**

- The next Property Enhancement Committee Meeting will be April 24, 2019 at 6:30 pm with the Landlord/Managers Meeting in the Council Chamber at Village Hall.

**Adjourn:** Chairman Schmidt adjourned the meeting at 6:50 PM.