

**Glendale Heights Center for Senior Citizens
Senior Citizens Advisory Committee Meeting**

**Wednesday January 22, 2020
Minutes**

PRESENT:

Deb McKenzie
Leona Breede
Lavonna Hawkins
Joan Kernan
Pat Maritato
Mary Schroeder
Joanne Soo

Guest: Jennifer Alagna

Absent:

Bimla Gupta
Karyn Hilborn
Joe Toma

The meeting was called to order at 8:35am by Debbie McKenzie. The minutes of the October 2019 meeting were reviewed and accepted.

Christmas Party Raffle (Review)

Debbie reported that the raffle did raise as much as previous years by using only one color raffle tickets except for the Split the Pot.

The group discussed keeping the tickets the same color for the regular prizes and the grand prize and a different color for the Split the Pot prize. It was agreed to do the same ticket procedure in future years.

Bake Sale (Review)

The group reported that they felt the bake sale was a huge success and made some suggestions for future sales:

- Wrap and prepare all baked items in the game room or library
- Make mixed cookie plates which can be sold for \$3.00 - \$5.00
- Mark gluten free items
- Decorate any bread loaves that are donated with ribbon per season
- Sell a lot of 50 cent items (as packages of cookies)
- Mark some items 25 cents
- Have signs posted outside of center before and during bake sale

The sale raised \$390.25.

Membership Fee Increase

Debbie reported that the increase to \$5.00 for Glendale Heights residents and to \$30.00 for non-residents has been well received by members. \$390 has been collected from 42 resident members 6 nonresidents. Membership since May 2020 is 862.

Forever Fit Update

Debbie reported on the Forever Fit exercise program and updated the staff and schedule. Phyllis, the Monday leader, will now also conduct the Wednesday class with the time changing to 11:30a to 12:30p. Eric will fill in on the following dates:

Monday – 10:00 – 11:00am	Wednesday – 11:30am – 12:30pm
Feb 3	Jan 29
April 6	April 1
	April 8

All classes are held in Studio 2 at the Hub.

On May 1st registration this year for the Monday and Wednesday classes will be separately. Members will be able to register for each class but only one at a time and may attend only the class day they have registered for.

Brunch Event – February 13 10:30am

The Committee has invite all members to the first senior center brunch event.

Jennifer and Patty will coordinate with committee to plan and work at the event. Jennifer joined the group and reviewed the noted plans she prepared with proposed costs and time tables.

The group discussed food, room structure and Committee and Staff participation with the following decisions:

FOOD

Ham carving station
Quiches from Costco
Pre cooked sausage and bacon
Gravy and biscuits
Hash Brown casserole
Fruit trays or bowls
Sweet rolls, cookies and sweet breads (tray on each table)
Cash Bar: Champagne and Mimosa
Beverage Stations: Coffee, tea and juice

OTHER

Music
Flowers on table
Giveaway (possibly key chains)

Pictures of Senior Center activity on screen

Name tags

Cloth Table cloths and napkins

The Committee and staff will work the brunch to prepare, serve and mingle with the member guests to acquaint members with the role of the Committee and get suggestions and feedback for future. Each table will have a Committee member seated at it.

Volunteer List:

Purchase items needed: Jennifer

Design of stations and room - Patty

Preparation the night before and morning of event – Jennifer, Joanne, Lavonna, Leona and Joan

Check in Table - Mary

Meat preparation – Pat

Sweet tray preparation - Joan

Serving line – Joanne, Lavonna, Joan

Bar – Staff only

Call the tables to get food - Joanne

Jennifer suggested the possibility of having a future brunch using "pot luck" for the food. The group thought this was a great idea as Pot Luck lunches are always so successful.

Committee Addition

Patty will join the Committee. As a knowledgeable staff member she will have important information on ordering, scheduling and organizing for events.

Italian Fest

Pat is organizing the Italian Fest to be held in April. He has entertainment booked and is working on the food vendor. He is waiting for Patty to return to help him organize.

The meeting was adjourned at 10:00am.

The next meeting is Wednesday, February 26 at 8:30am.

Respectfully submitted,

Joanne Soo