

**Glendale Heights Center for Senior Citizens
Senior Citizens Advisory Committee Meeting
August 21, 2024
Minutes**

PRESENT

Keith Knautz
Jennifer Alagna
Pat Maritato
Leona Breede
Lavonna Hawkins
Joan Kernan
Joanne Soo

Absent:

Mary Schroeder
Patti Pauling
Joe Toma

The meeting was called to order at 8:30am. Jennifer did announce that there will be two fund raisers:

September 12 – lunch at Texas Roadhouse 11:30am – 1:30pm
September 19 – Panera 4:00-8:00pm

This meeting replaces the July monthly meeting and is exclusively regarding the senior center budget follow up from the April 22 meeting. Keith reviewed the April discussion and presented the recommendation he and Jennifer made to the budget for 2025 for the group's discussion. The changes can be implemented without Village Board approval but he will take any membership and fitness class changes to the Board. Both he and Jennifer will get notice out and meetings for the members after September 6, 2024 regarding the changes.

The attached (5 pages) is a review of the discussion and recommendations. The committee had no issues with the changes. A vote will be officially taken at the August 28, 2024 meeting. Leona gave her verbal Yes vote to Jennifer for the August 28 meeting as she will not be able to attend the meeting.

The next meeting will be Wednesday, August 28, 2024 at 8:30am. The meeting was adjourned at 9:45am.

Respectfully submitted, Joanne Soo

8-21-24 Senior Advisory Budget Follow Up

Where we started from (Discussion on 4/22/24):

- What would be the number to use to try and stay within (current budget is (2025 - \$309,021 and 2024 was \$269,412)
- Areas that we can look at for bringing the number down
 - Salon
 - Bus
 - Room Rentals
 - General Membership (Currently \$5 and \$30)
 - Fitness Classes
 - Fitness Room
 - Monthly Events
 - Craft Classes
 - Sponsorships
 - Coffee
 - Community Fundraising
- A big change was not something anyone was really in favor of
- When asked for a number to cut to the range was between \$100,000 and \$225,000.
- The list that we put together was what we were going to work off of based on that earlier conversation

Where are we at:

- Approached the process as we were not going to work on a number but work on items that we thought we could change with the least chance of causing a major disruption in current operations.
- We recognize that some changes might take time to implement and immediate savings might not be seen.
- Areas we examined
 - Salon – This is an area that we are continuing to look into. We have price increases that will be implemented in January 2025 but change in operations and hours are still being examined.
 - Bus – This is an area that we are continuing to look into. Currently there are 18 people that utilize the bus on a regular basis. We are looking at the bus life and where we might go when the bus is in need of replacement.
 - Room Rentals – We have examined other facilities and current bookings and will be looking to make changes to some operations effective January 2025. These changes include going back to time slots so as to do more than one event on a day, looking for weeknight and other regular rentals that might fill some of the off time that is currently there and raising the rental rate \$25/hour to be in line with other like facilities. These changes from an advertising

stand point will begin almost immediately as bookings for 2025 are about to start.

- Fitness Room – We are recommending no changes at this time
- Monthly Events – We will be continuing down the current path of running events where the goal is to be making a little money or at the very least breaking even as much as possible. The changes to the monthly events has been in place over the last couple years and continuing to offer high quality events while being cost conscious as we go will continue to be the goal as we move forward so that we do not price ourselves in a way to deter participation.
- Sponsorships – Tables at Bingo we are not planning on putting into place. Jennifer is looking at a possible vendor fair that businesses can pay for a table and be able to showcase what they have to offer.
- Coffee – No changes are planned for this. We will continue to mention and promote the donation for the coffee.
- Community Fundraising – We will continue to look to the Senior Advisory Committee to try and find one of these type of events monthly. With the 501c3 there are a few rules we are still working our way through but we have our

number and will continue to try and give seniors and others an opportunity to help out through these special events at local businesses.

- General Membership (Currently \$5 and \$30). After a great deal of discussion and looking at ways to do things, we are recommending a modest increase in membership fees from the current to \$12 (\$1/month) for residents and \$36 (\$3/month) for non-residents.
- Fitness Classes – We currently Budget \$7200 and currently charge nothing for any of our fitness classes. We are recommending that we create a 10 punch card that would be sold for \$20 that is used for all fitness classes that are taught in person. Each class would require one punch to take the class. All video taped classes would remain free with membership. We looked at a number of different options and how others do this and came up with this as the recommendation. This is truly a user fee based on the number of classes that each individual chooses. If a class is missed it will not cost the individual anything.
- Craft Classes – Minimums and cost. We are currently running craft classes without minimums. We will be looking at the actual cost of all classes, including instructor fees, and

creating minimums required to run the class. If those minimums are not met, the class will not run. The same will be done with volunteer run classes in that we will look at the cost of the materials and include that in the cost of the class. If the minimums are not met, the class will not run. We will be looking to run these classes similar to the monthly events.

Discussion

Next Steps