

Glendale Heights Police Department

GENERAL ORDER # 210

SUBJECT: Jurisdiction and Mutual Aid

ACTIVE DATE: 09-24-2018

RESCINDS: GO #210, issued 09-02-2016

AUTHORITY: Douglas R. Flint, Chief of Police

RELATED DOCUMENTS: ILEAS Mutual Aid Agreement; ILEAS Plan; ILEAS Member Protocol; Illinois Compiled Statutes; VOGH Emergency Operations Plan; Staging Areas

.01 Purpose

This order defines the jurisdictional authority of the Department and boundaries of the Village of Glendale Heights and establishes procedures for providing or requesting mutual aid assistance to/from other law enforcement agencies.

.02 CALEA Standards

2.1.1, 2.1.3, 2.1.4

.03 Policy

Effective law enforcement is not a solitary effort, but requires the cooperation and interaction of many agencies. When manpower and resources allow, the Glendale Heights Police Department will assist law enforcement agencies in need of assistance through mutual aid agreements established in the Illinois Law Enforcement Alarm System (ILEAS). Furthermore, in emergency situations where an actual need arises, it shall be the policy of the Glendale Heights Police Department to summon mutual aid assistance from surrounding communities, and adhere to the provisions set forth in the ILEAS Mutual Aid Agreement.

.04 Definitions

Illinois Law Enforcement Alarm System (ILEAS)—A coalition/consortium of local law enforcement agencies as established by Illinois law, which coordinates agencies throughout the State of Illinois in matters of mutual aid, emergency response, and the combining of resources for public safety.

Mutual Aid—An agreement by which a law enforcement agency may render assistance to or request assistance from another agency in law enforcement emergencies.

ORDER

.10 Village Geographic Boundaries

A. Members shall familiarize themselves with the geographical boundaries of the Village of Glendale Heights.

1. The Village Community Development Department maintains the official Village limit boundary records.
2. A current detailed official map which includes boundaries of the Village, beat boundaries, and sub-beat boundaries, is posted in the Watch Commander's common area.
3. An individual map is attached to this order.

.15 Jurisdiction

A. Within the corporate limits of the Village of Glendale Heights, the Glendale Heights Police Department has exclusive jurisdiction to enforce the ordinances of the Village. In addition, the Department shall enforce the laws of the State of Illinois and carry out all other duties, responsibilities and directives pursuant to the provisions of the Village of Glendale Heights Code.

B. There are other federal, state, county and local agencies that may, on occasion, perform a police function within the Village. The origin of their office (federal, state, etc.) will define the scope of their authority.

.20 Emergency Calls—Jurisdiction

A. The Village of Glendale Heights has emergency call handling agreements with police and fire departments having adjacent or nearby jurisdiction. The agreements have been devised to facilitate emergency call answering between the different agencies and essentially state that:

1. If a Glendale Heights unit inadvertently responds to a 911 call from an address located in the jurisdictional area of another agency, believing that address to be in Glendale Heights, the Glendale Heights unit shall continue to answer the call and disregard jurisdictional boundaries. The Glendale Heights unit shall not be recalled solely on the basis of jurisdictional boundaries.
 - a. As soon as the Glendale Heights unit determines that it is answering a call outside of Glendale Heights, the unit will notify the Communications Center, who will notify the appropriate agency by the fastest means possible.
 - b. If the appropriate agency requests assistance from Glendale Heights, the Glendale Heights unit will continue its response to the address and disregard jurisdictional boundaries.
2. If the Glendale Heights unit arrives first at the address, aid shall be rendered as is necessary to protect life and property. When the appropriate agency arrives at the address, the Glendale Heights unit shall be relieved of primary responsibility.

.22 Response to Calls Outside of Jurisdiction

A. Should an officer become aware of a need for police service or intervention in another jurisdiction, the officer should:

1. Notify the Communications Center of the nature of the situation and request that the agency having police jurisdiction is notified.
2. If possible, provide assistance until responding agency arrives.

25. Membership in ILEAS

A. The Glendale Heights Police Department has entered into a mutual aid agreement and plan with local agencies through the Illinois Law Enforcement Alarm System (ILEAS). This plan allows law enforcement agencies to assist each other with personnel and equipment in times of law enforcement emergencies.

30. Activation of ILEAS

The activation of the plan shall be based on the needs of the Department for each specific incident and the impact it is anticipated to have on the surrounding law enforcement agencies. The Illinois Law Enforcement Alarm System (ILEAS) shall be the primary mutual aid system. ILEAS shall be activated in all incidents requiring additional manpower.

35. Pertinent Information

A. Each ILEAS plan provides all the information necessary to initiate mutual aid activities either on behalf of the Department or at the request of a neighboring department.

.40 Assistance to Other Law Enforcement Agencies

A. Since all of these organizations are autonomous, they may from time to time request assistance from the Glendale Heights Police Department. When no written agreement exists between an agency and the Glendale Heights Police Department, assistance will be rendered in compliance with written Departmental directives on mutual aid and emergency assistance.

B. In any situation where a question arises concerning jurisdiction with another agency, the responding Glendale Heights officer shall make every effort to resolve the matter in the most professional manner possible. If this matter cannot be resolved by the responding officer, an immediate supervisor will be notified.

C. Requests from other agencies for the use of the Department Canine Unit or members of the Detective or Special Operations Unit shall be approved by the respective unit's supervisor or the

Watch Commander.

D. In most instances, communications between responding police units from adjacent or outside jurisdictions who do not share the same radio frequencies will be accomplished by the use of ISPERN (Illinois State Police Emergency Radio Network).

E. Any time an outside agency requests assistance from the Department, a CAD incident number will be pulled by the Communications Center and the appropriate report filed by the primary assisting officer.

45. Mutual Aid

A. Mutual aid may be provided to another law enforcement agency by the Glendale Heights Police Department:

1. Any member, sworn or civilian, upon receipt of a request for mutual aid, shall immediately determine the name and rank/position of the person requesting such mutual aid.
2. All other pertinent information, i.e., nature of emergency, location, personnel, and other equipment needed, staging area, telephone number of the requesting agency official, etc., shall be obtained.
3. Immediate notification of the duty Watch Commander regarding the request for mutual aid and level of assistance shall be made.
4. ILEAS activation is done according to the protocol (Attachment A) attached to this order.
5. The number of pre-determined resources requested would be determined by the requesting agency. Agencies will require different levels of assistance based on their geographic location, their staffing resources, and the nature of the incident precipitating the need for assistance.

B. Upon receipt of a request for mutual aid, the Watch Commander shall immediately determine whether the Glendale Heights Police Department has the available personnel and equipment necessary to respond to the request for mutual aid.

1. If the necessary personnel and equipment are available, the Watch Commander is authorized to release personnel and equipment to the requesting agency.
2. Upon release of personnel and equipment, immediate notification shall be made to the Deputy Chief of Operations.
3. An Incident Report will be completed by the primary responding officer upon completion of the assignment.

C. Glendale Heights police officers responding to a request for mutual aid from another agency shall be responsible for compliance to the following provisions:

1. Officers shall respond as quickly as possible.
2. Officers responding to another community on a mutual aid request shall immediately report to the designated officer-in-charge and shall place themselves under his/her direct command. The line of command designated by the requesting department shall be followed under all circumstances without regard to the individual rank of the responding officer.
3. Radio communication frequencies shall be at the direction of the requesting department.
4. At the scene of a disturbance, it is expected that arrests, if possible, will be effected by the officers of the agency having jurisdiction, and that mutual aid officers will be used primarily for the transportation and control of prisoners, mass processing of arrestees, and operation of temporary detention facilities.

D. It is expected that requests for mutual aid assistance will be initiated only when the needs exceed the resources of the agency. When officers from other agencies are called in to assist on a mutual aid basis, it is expected that they will be released and returned to duty in their own community as soon as the situation

may be satisfactorily handled by the requesting agency alone, or, per the agreement, when the assisting agency so desires.

50. Mutual Aid Requests by the Glendale Heights Police Department

A. Mutual aid may be requested by the Glendale Heights Police Department pursuant to the following guidelines:

1. The Watch Commander is hereby authorized to request mutual aid responses from participating municipalities.
2. ILEAS activation is done according to the protocol (Attachment A) attached to this order.
3. When the Watch Commander determines that an incident cannot be handled effectively with Department resources, he/she shall:
 - a. Notify the Communications Center that he/she is instituting a mutual aid plan.
 - b. Determine the number of officers and/or units needed.
 - c. Classify (Level 1, 2, or 3-10) the mutual aid request.
 - d. Detail any special equipment that is needed.
 - e. State where and to whom responding units are to report.
 - f. Determine the radio communications channel to be used:

55. Legal Authority of Peace Officers in Commission of Mutual Aid

A. Any Glendale Heights sworn peace officer, while on duty as a peace officer, and requested by an appropriate State or local law enforcement official to render mutual aid or assistance outside the Village of Glendale Heights, has the same authority as within the Village of Glendale Heights. (725 ILCS 5/107-4(a-3)).

B. In addition to other law enforcement agencies having jurisdiction in the Village of Glendale Heights, members of the Village of Glendale Heights Police Department have police powers in other jurisdictions as defined by the Illinois Compiled Statutes:

1. Police District (65 ILCS 5/7-4-7)
2. Arrests (725 ILCS 5/107-1 to 107-16)
3. Serving search warrants (725 ILCS 5/108-1 to 108-14)

.60 Requesting Federal Law Enforcement or National Guard Assistance

A. There are times when it is necessary to request assistance from a federal law enforcement agency. The determination to request federal law enforcement assistance will normally be made by the Watch Commander.

B. In a disaster or critical incident situation, the Village President may call upon the Illinois National Guard for additional assistance. Procedures are set forth in the Village of Glendale Heights Emergency Operations Plan and defined in GO #2400 Critical Incidents. (State Guard Act, 20 ILCS 1815/)