

Glendale Heights Police Department

GENERAL ORDER # 2401

SUBJECT: Mass Arrests

ACTIVE DATE: 08-08-2018

RESCINDS: GO #2401, issued 11-07-2013

AUTHORITY: Douglas R. Flint, Chief of Police

RELATED DOCUMENTS:

.01 Purpose

This order establishes guidelines and identifies potential alternatives for situations that require mass arrests.

.02 CALEA Standards

72.5.6

.03 Policy

The Glendale Heights Police Department shall actively seek alternatives to mass arrest situations when possible. However, circumstances may arise when a mass arrest is necessary. In those cases, members involved in mass arrest incidents shall consider the safety and welfare of fellow members, citizens and the detainees themselves when executing their duties.

.04 Definitions

Mass Arrest—A situation which exists when, in the judgment of the Watch Commander, the number of persons to be arrested out of a single incident exceeds the Department's ability to perform normal arrest, booking, and reporting procedures.

ORDER

.10 Mass Arrest Response

A. In the event that a mass arrest situation arises, the Chief of Police and Deputy Chiefs of Police shall be contacted as soon as possible and the following response procedures shall be initiated:

1. The situation shall be contained as soon as possible. The Watch Commander and/or Shift Supervisor shall respond to the scene to assess the situation and assume control of the operation.
 - a. A command post and staging area shall be established
 - b. All responding members shall be instructed to report to a designated staging area
 - c. Members shall report in uniform unless otherwise advised
 - d. Members may be utilized in assignments other than their normal duties
2. Sufficient Department members shall be gathered before any enforcement action is taken at the scene of a mass arrest, which may include but is not limited to:
 - a. Calling in off-duty members
 - b. Activating a mutual aid response

B. Any evidence seized as the result of a mass arrest incident shall be placed into evidence in accordance with Department policy. The Chief of Police or designee may assign a public information officer to respond to the area of the incident to issue any press release(s).

C. Should the situation require mutual aid, the Illinois Law Enforcement Alarm System (ILEAS) contracts shall be the controlling documents concerning inter-agency cooperation. Area hospitals may be notified, and a fire department ambulance may be requested to stand by for the duration of the operation.

.15 Transportation

Detainees shall be immediately removed from the scene and taken to the Department Holding Facility or to a secured field processing area. Detainees shall be transported in accordance with Department policy. If feasible, detainees may be transported wearing flex cuffs. In the event that buses or other mass transportation vehicles are used, care should be taken to ensure that detainees are properly secured with handcuffs or flex cuffs, and a sufficient number of Department members are on hand to maintain security.

.20 Processing

A. Upon arrival at the Department or secured field processing area, normal booking and reporting procedures shall be used unless the volume of detainees and/or the incident circumstances make the normal process impractical. In the event adults and juveniles are arrested at the same time, juvenile detainees shall be taken to a separate processing site in accordance with Department policy. Arresting officers shall complete appropriate paperwork on all detainees.

B. A formal booking process for detainees shall be conducted. Processing for identification purposes shall be completed upon arrival at the Department or field processing area, to include:

1. Digital photograph of the detainee
2. Fingerprinting using the Live Scan equipment in the Holding Facility, or paper and ink fingerprints at the field processing area
3. Documentation indicating the name of detainee, arresting officer, and criminal charges
4. Bag containing detainee's personal property, with name attached

C. When the volume of arrests or anticipated arrests is too great for the use of normal procedures, the Watch Commander may initiate any of the following procedures:

1. Assign civilian members to the processing area to assist
2. If detainees are processed in a field processing area, portable fingerprinting and photography equipment shall be brought to the location

.25 Detention

A. Detainees shall be transported directly to an appropriate place of confinement or released as soon as possible after processing. If incarceration is required, the approximate number of persons to be incarcerated shall be counted and the appropriate confinement facility shall be contacted by the Watch Commander.

B. Every effort to utilize the Department sally port area for loading and unloading of detainees shall be made; however, due to size limitations it may be necessary to walk detainees from outside the sally port area.

C. The Holding Facility contains a Mass Arrest room for holding approximately eleven (11) detainees at a time, as well as five (5) individual cells and several benches equipped with handcuff rings.

D. Once mass arrests have begun, at least one officer shall remain in the Holding Facility or field processing area at all times. Additional officers shall be assigned by the Watch Commander as security needs dictate. When the Holding Facility or field processing area is near or at maximum capacity, steps shall be taken to obtain other holding areas to include neighboring police departments and the DuPage County Jail.

E. Proper food, water and sanitation facilities shall be provided to detainees. Portable sanitary facilities can be transported to the holding area, if necessary. During mass arrest situations, all detainees who are

held in the Department Holding Facility or field processing area in excess of six (6) hours shall be provided with a meal. When feeding detainees becomes necessary, security precautions shall be taken to avoid escape and/or injury to detainees and Department members.

.30 Security

A. At the arrest scene, police vehicles shall be parked and secured at one location, with at least one officer remaining with the vehicles for security.

B. Department members at the scene shall remain together as much as possible. No officer shall leave the group to pursue a subject into or through a crowd. Whenever possible, officers should be paired so that at least two officers shall be together at all times.

C. Persons not to be taken into custody shall be left an escape route by which to peacefully leave the area, either on foot or by vehicle. Police vehicles shall not be parked so as to block streets unnecessarily.

.35 Attorney Visits

A. Detainees shall be afforded their rights under the Miranda decision, including defense counsel visitation or consultation, only if the detainee is going to be questioned regarding his/her arrest or other incident.

1. Attorneys shall be advised of the location of the confinement facilities if they wish to visit their client.
2. Attorneys shall not be allowed visitation in the field during mass arrest.

.40 Prosecutorial Liaison

In situations that require immediate contact with the State's Attorney's office, the Felony Screening Assistant State's Attorney shall be contacted to assist officers with legal advice as appropriate. The Assistant State's Attorney may elect to respond to the processing facility or give advice over the telephone.

.45 Release

A. No detainee shall be released until his/her identification has been satisfactorily determined. The releasing officer shall confirm the identity of the detainee to guarantee that the correct person is being released.

B. Detainees who are eligible for release, and have been processed and can post bond, shall be released at the Department or field processing area. If the facility or field area is in close proximity to the disturbance area (increasing the likelihood that released detainees shall again become involved in the disturbance), an alternate release location may be arranged by the Watch Commander.

.50 Debriefing

Following the incident, the Deputy Chief of Operations shall, within seven (7) days, conduct a debriefing session with command and supervisory members involved in the situation. A written report of this debriefing shall be forwarded to the Chief of Police within seven (7) days following the session.